

**Town of Primrose  
Planning Commission**

*Meeting Minutes*

January 21, 2013

Attendance: David Cordray, Joshua Dein, Martha Gibson, Gretchen Haywood, Jerry Judd,

1. Meeting was called to order at 7:35 pm, by Chair Gibson.
2. Minutes of October 15, 2012 meeting were reviewed and approved.
3. The Planning Commission reviewed it's previous decision on Bill Haack's CUP petition #2012-2220. Additional maps of the property (1982, 1983, 1985) were presented, although there were some questions regarding marks that obscured information. A suggestion was offered that a complete set of maps could be obtained through an Open Records/FOIA request if needed. Comments were made that the new material did not clarify previous uncertainty or demonstrate that the proposed sites had not been hayed or contain planted crops after 1981. No motion was made to reconsider the decision.
4. There was discussion regarding a consistent slot for public comments during the PC meetings. As the PC meetings are primarily for the Commission, with the public invited to observe, the State open meetings law does not require that comments be permitted. However, the PC agreed that there will be a limited opportunity for public input on each agenda item, once information has been presented to the Commission. Members would not engage in interactive discussions with the public, and would move on to further discussion once the comment period is ended, at the discretion of the Chair.
5. The Commission considered establishing procedures for review of accessory buildings in A1 land, but not owned by a farmer of record. There was a consensus, but no formal action, that the site plan documents and aerial photos would first be reviewed, with consideration to the existing building footprints, and a decision would then be made on a case to case basis as to whether a site visit would be needed.
6. A recommendation was approved (Cordray/Judd; 5-0) that the Town Board should review and adopt the ordinances and procedures developed by the Town of Berry regarding land proposed for mineral extraction. This would be done after review and consultation with the Town Attorney.
7. The Commission would like to move forward on continuing the development of a set of formal policies and procedures. PC members volunteered to review the February 2012 draft outline and work on expanding specific sections for possible discussion at the next meeting.
8. Motion to adjourn at 9:30pm, Haywood/Judd; approved, 5-0.

Submitted by Joshua Dein