

**TOWN OF PRIMROSE
BOARD OF SUPERVISORS
MONDAY, AUGUST 5, 2013**

MINUTES

1. The meeting was called to order by Chairman Dale Judd. In attendance were Chairman Judd, Supervisors Gibson and Elkins, Treasurer Gorman and Clerk Baker.
2. Supervisor Gibson made motion to approve the July 8, 2013 Minutes, Supervisor Elkins seconded the motion and the motion passed 3-0.
3. Supervisor Elkins motioned to approve the Financial Reports. Supervisor Gibson seconded the motion and the motion passed 3-0.
4. The board will convene for another site view. Supervisor Gibson made motion to table this agenda item until the September Board meeting. Supervisor Elkins seconded the motion and the motion passed 3-0.
5. It was determined that substantively there were no changes required to the Non-Metallic Mine Operators License and Blasting ordinances only a couple of instances where the distance needed to be consistent. However, the ordinances did need to be formatted and numbered to be in line with existing ordinances. Mr. Reynolds would see to this and would provide an electronic version prior to the September Board meeting at which time the Board could then effectively act on them. Chairman Judd made motion to Table this topic until the document could be updated and then placed on the September Board agenda. Supervisor Gibson seconded the motion and the motion passed 3-0.
6. Clerk Baker indicated that she had confirmed with the county that there would be no changes or expenditures required related to the handicap accessible equipment. That in fact because of the new equipment we'd no longer have to purchase the expensive ink cartridges currently required. Chairman Judd made motion to execute the Intergovernmental Agreement between Dane County and Town of Primrose to Purchase New Election Equipment and Software, inclusive of cost sharing between the Township and the County. Supervisor Elkins seconded the motion and the motion passed 3-0.
7. Discussion was had regarding the location and construction characteristics of the Fredrick's Driveway off of Britt Valley Road. Report was given regarding the findings of the county and it was determined that it would be best to place a recommended 40 mph speed limit to be placed under the current "curve" sign. It was also determined that inquiries would be made into the cost to have the side of the driveway shaved back to increase visibility. Supervisor Elkins made motion to have the recommended 40 mph speed limit sign ordered and to pursue estimates for shaving back the driveway. Supervisor Gibson seconded the motion and the motion carried 3-0.
8. Chairman Judd indicated that he had looked at the area on Ridge and found all to be in tact. Chairman Judd made motion to refund the Bond to Lovelace held for the Ridge Road project, Supervisor Elkins seconded the motion. The motion carried 3-0.

9. Clerk Baker presented her findings regarding the phone utilities and due to cost it didn't make sense to pursue any alternative at this time.
10. Clerk Baker indicated that DaneCom was requesting radio information that could hopefully be obtained through Bruce Stamn. An update regarding SW Dane was provided and recycling issues were relayed. It has been reported prior to and during the meeting by attending residents that there have been problems in the community with Town & Country leaving behind recyclable items. Clerk Baker indicated she would contact them to discuss the situation. Clerk Baker also indicated that the Open Book and Board of Review notices had all been posted in accordance with requirements and that the Assessor had sent out all change notices to residents.
11. Concerns were raised regarding the lack of plan commission minutes on the website. Comment was made that there are discrepancies in what is reflected on the website as it pertains to agricultural buildings and what the ordinances indicate regarding permitting. Treasurer Gorman inquired as to the change in format for the agenda placing public comments later in the agenda rather than at the beginning. Clerk Baker responded with the need to be considerate of individual's time who have scheduled to come before the Board placing them on the agenda first. Chairman Judd will still provide the opportunity for those in attendance to make comment on the specific agenda items while holding general comments until later in the meeting.
12. No information had been received or was presented regarding new agricultural buildings.
13. Business for next month's agenda included:
 - Approval of minutes
 - Discussion and possible action regarding the DeRouin driveway.
 - Discussion and possible action regarding Non-Metallic Mine Operators License and Blasting Ordinances resulting from August 5, 2013 public hearing as reformatted by Mr. Reynolds.
 - Status of Ordinance as it pertains to Driveway Permitting.
 - Review bids regarding Fredrick driveway
14. Supervisor Gibson made motion to adjourn, which was seconded by Supervisor Elkins. The motion carried 3-0.

Submitted by: _____

Jamie Baker, Clerk