

**TOWN OF PRIMROSE  
BOARD OF SUPERVISORS  
MONDAY, October 7, 2013**

**MINUTES**

1. The meeting was called to order by Chairman Dale Judd. In attendance were Chairman Judd, Supervisor Elkins, Treasurer Gorman and Clerk Baker. Supervisor Gibson was absent.
2. Supervisor Elkins made motion to approve the September 9, 2013 Minutes, Chairman Judd seconded the motion and the motion passed 2-0.
3. Supervisor Elkins motioned to approve the Financial Reports. Chairman Judd seconded the motion and the motion passed 2-0.
4. Chairman Judd made motion to approve the rezone petition filed by John Affeldt with the stipulations recommended by the plan commission that the deed restrict further residential building and land divisions to occur on the .39 and existing John Affeldt residence as indicated on the Rezone map as CSM 7157. Supervisor Elkins seconded the motion and the motion passed 2-0.
5. It was discussed and determined that the township would apply for resurfacing of approximately 1 mile of Spring Rose Road to complete the overlay from the previous termination point to the end of the town's responsibility or border line with Springdale. Chairman Judd made motion to apply for said project. The motion was seconded by Supervisor Elkins and the motion passed 2-0.
6. Discussion regarding Dane County Ordinance Amendments 17 & 18 (CO-1 and A-Ba zoning districts) resulted in the determination that neither Chairman Judd nor Supervisor Elkins had input that needed to be conveyed.
7. Chairman Judd made motion to support the possible proposal to amend Dane County Ordinances to eliminate the permanent exemption from the one-year time frame of inactive use of non-conforming mineral extraction sites and require reapplication and permitting. Alex Elkins seconded the motion and the motion passed 2-0.
8. Discussion was had regarding the areas presented by the task force as areas of focus for Ordinance Amendments and it was determined that the Township had two priority preferences that Clerk Baker was to convey to the Dane County Chapter 10 Task Force, mining and CAFO operations.
9. Clerk Baker presented the County Communication Tower information that indicated land zoned as A1-EX would require rezoning as that is not an allowed usage in that zoning and that carriers need to demonstrate a need for a particular cell tower in a particular location. A pre-application meeting should be conducted with the county before a project is contemplated. Additionally, Cell Tower CUP's do require the use of densities.
10. Concerns were raised regarding Belleville EMS territory and boundary issues with dispatch. Florence Connors indicated that she had been told by dispatch that it is important for residents of Primrose to indicate in their call that they are in Primrose. Kristy presented materials she acquired regarding Belleville EMS's County agreement which don't reflect that they cover Primrose in Appendix B nor

is a Map attached as an addendum indicated that they cover any portion of Primrose. It was mentioned that if we are not covered in this contract that maybe we need to have a separate contract. Chairman Judd will be contacting Gary Zigler to convey our concerns and will hope to reach him prior to their meeting. Clerk Baker will also send an e-mail outlining the townships concerns.

11. Chairman Judd gave an update on tractor and equipment repairs which indicated that Kalscheur estimated the amount to repair the tractor could run around 10,000. The repairs incurred to get the tractor operational ended up costing about \$1,000. Concerns were raised about the longevity of the Tractor and the need to weigh repair versus replacement.
12. It was determined that the Budget Workshop would be held on October 29<sup>th</sup> at 7:30 if Supervisor Gibson's attendance can be confirmed. Supervisor Elkins indicated concern that she may not be able to make a meeting that early. The proposed budget from the October 29<sup>th</sup> workshop will be an agenda item for the November Board meeting to further refine it and that the Budget Hearing would be posted and conducted on Thursday, November 21<sup>st</sup> at 7:30 pm pending confirmation of Supervisor Gibson's schedule.
13. Clerk Baker Read the letter received by Andrew Haag regarding concerns about the Fredrick's Driveway. Clerk Baker indicated that the letter would be placed in the parcel file pertaining to the driveway.
14. Clerk Baker was invited to give her comments which included inviting Malcolm Austin, Town representative to the New Glarus Fire Department to present the Departments budget which reflects a 2.187% increase. The Department is going forward with the purchase of a new fire truck that will be order by early 2014 (1<sup>st</sup> Quarter) and will require down payment monies in early 2014 as well as funding to pay for the balance of the expenditure. New Glarus will attempt to have budget numbers to the Board in advance or in conjunction with the Budget workshop or by the next Board meeting in early November.

Clerk Baker presented the Dane County Towns Association Memo that reflected on the 2014 Dane County Budget, addressed Comprehensive Plan Review and current pending legislation.

New Glarus EMS has invited attendance at their informational meeting. Chairman Judd and Supervisor Elkins indicated they both will try and attend.

Clerk Baker shared a memo received about Hazard Mitigation grant funding pertaining to June Flooding. It was determined that the township didn't experience the level of flooding and therefore it wouldn't apply.

Clerk Baker presented and asked that Chairman Judd execute the standard Relier Agreement with Dane County for SVRS and related election services.

Clerk Baker also indicated receipt of DCTA and SW Dane 2014 Fees.

15. Public Comments consisted of Dawn Haag requesting that Supervisor Gibson provide and update on the status of Plan Commissions Policy and Procedure review. Dawn also provided a copy of the inspection Ordinance from 2004.
16. No information had been received or was presented regarding new agricultural buildings.

17. Business for next month's agenda included:

- Updates on Fire and EMS Budgets; In particular information from Malcolm Austin on NG Fire Budget
- Review of Proposed Budget
- Identification of Comp Plan section that addresses cell tower density. Chapter 8, page 16 E.
- Update regarding status of Plan Commission Policies and Procedures and Forms
- Deppler Property if Plan Commission has made recommendation

14. Supervisor Elkins made motion to adjourn, which was seconded by Chairman Judd. The motion carried 2-0.

Submitted by: \_\_\_\_\_

Jamie Baker, Clerk