

**TOWN OF PRIMROSE
BOARD OF SUPERVISORS –
ANNUAL MEETING MINUTES
TUESDAY, APRIL 15, 2014**

MINUTES

1. The meeting was called to Order by Chairman, Dale Judd. In attendance were, Chairman Dale Judd, Supervisor Martha Gibson, Supervisor Alex Elkins, and Jamie Baker, Clerk.
2. Chairman Dale Judd led the pledge of allegiance.
3. Dawn Haag made motion to approve the April 2013 Annual Meeting minutes. Dwight Truttman seconded the motion and the motion carried.
4. The 2013 Financial Reports were reviewed. Discussed was the categorization of previous year advance tax collections due to deposit timing. Also discussed were the equipment repairs. Motion was made by Dave Garfoot to approve the financial reports the motion was seconded by Marla Handy and the motion carried.
5. Chairman Judd made a request for a motion from those in attendance to provide the Town Board borrowing powers from the 2014 Annual Meeting extending to the 2015 Annual Meeting. Dawn Haag made motion to grant borrowing powers up to \$5,000 for 2014/2015. If borrowing is to exceed this level a Special Town Meeting would be required to raise borrowing limit. Motion seconded by Kristie Mueller. Motion carried.
6. Malcolm Austin, representative from the New Glarus Fire Department updated the town regarding the department's 2014 acquisition of the new truck to be delivered in May or June. The department has made upgrade to new radios. They have been first responder for many calls and have been busy with fundraisers and have raised approximately \$62,000 for the purpose of an addition on the southside of the current Fire House. Also, discussed was the fact that trucks are replaced every four years making the next purchase scheduled for 2017. It was noted that the 2017 truck purchase will be more expensive than the 2014 truck acquisition. The township's portion of the 2013 truck was \$33,000 and it is anticipated that the township's portion of the 2017 Truck will be closer to \$65,000. Dave Garfoot inquired about the number of calls per month in the township. This information wasn't available at this time but will be in subsequent years as it is a new reporting requirement being imposed. Also discussed was what was meant by 1st responder calls, being when the department assists the onsite EMS.
7. Dale Judd, reported as representative of the Mount Horeb area Fire Department that the department is involved in a study related to identification of the best location for the new station. The report reflected that the current location is ideal but the department needs to acquire more land and is in the process of doing so at this time. The new Ambulance has been ordered for 2015 and the department is still running the cadet training program. They are geared to achieve the more advanced IV tech level of certification and eventually would like to have paramedics. The department has approximately 100 calls per month.
8. The only EMS Department represented at the meeting was Kristie Mueller of New Glarus, EMS. She reported that the EMS department has added 2 more drivers, 3 more

CPR certified and 1 additional technician that is certified at the AdvEMT Level. The Advanced EMT allows IVtechs to move to an advanced certification that provides advanced medical care and response to members of their community. Chief Mueller was nominated and awarded American Legion Local EMT of the Year and and Third District EMT of the Year which covers 7 counties including Dane, Green, Lafayette, Crawford, Grant, Iowa, and Richland. The department has made several purchases this year to enhance their equipment and provide for increased call volume. The equipment was purchased with donated funds so as not to burden the municipalities. The Shorewood community's department was being taken over by Madison and their equipment was acquired for \$2,300 valued at \$8,500. The other purchase that was made was a used ambulance that has lower miles than the current ambulance. The unit still needs to have approximately \$22,000 to \$25,000 of investment to outfit it with a cot, defibrillator and radio. The plan is to have the unit completely operational by EMS week 5/18 – 5/24.

9. Southwest Dane Outreach wasn't present and no report was provided.
10. No member from Mt. Vernon Park was present and no report was provided.
11. Town services and fee schedules were reviewed. No changes were proposed, service and fee schedule to remain the same.
12. Treasurer Kristy Gorman was not present at the meeting and provided no report.
13. Discussion was had regarding the state of the equipment and the significant repairs that had been incurred during 2013. The Tractor and loader are the main concerns as they have around 10,000 hours and the value is continually decreasing and reliability is a concern. The loader bucket has a hole & the cutting edge needs to be repaired. Dave Garfoot raised concern regarding the reliability of the tractor and how necessary it is to clear certain town roads during the winter. Dawn Haag suggested looking at 2 year lease returns as a comparison to purchase of a new tractor. Clerk Baker indicated that it is important for the Board to explore detailed cost information over the summer months so that it can be discussed in terms of real numbers during the fall budget process to enable action to be taken. Clerk Baker indicated that there is a structural problem with the front door as it was damaged during the high winds experienced on April 1st during the election. It has been temporarily fixed but long-term fix is needed. The refrigerator has also given out. Supervisor Elkins offered to take a look at it to see if it could be fixed. It was determined that there really isn't a need for the refrigerator so it won't be replaced. Additionally, the township technology needs to be upgraded sometime during 2014.
14. No changes were suggested or made to the fee schedule and rates will remain the same in 2014/2015.
15. Discussion was had regarding newspaper and public phone announcement services. Clerk Baker indicated the need to replace the posting boards at town hall and the desire to move the Hanna Ag posting site to a location on the other side of town and in a location that would allow complete access. It was agreed that Primrose Church would be contacted to determine the feasibility of having a posting board on their property.
16. Clerk Baker announced that the 2015 Annual Town Meeting will be held the 3rd Tuesday in April, April 21, 2015 at 8:00 p.m. at the Town Hall.

17. No other business that was presented before the electorate.
18. Josh Dein made motion to adjourn the meeting. Dwight Truttman seconded the motion and the motion carried. The meeting was adjourned.

Submitted by:

Jamie Baker, Clerk