

**TOWN OF PRIMROSE
RESOLUTION 2000-01**

A RESOLUTION CREATING THE PLANNING COMMISSION

WHEREAS, on March 21, 2000, the Town Board of the Town of Primrose, hereby establishes a Town Plan Commission for the Town of Primrose, Wisconsin, with the powers and duties set forth herein.

WHEREAS, the membership of the Town Plan Commission shall consist of five (5) members. The Plan Commission members and officer's shall be appointed by the Town Chairperson with confirmation by the Town Board.

WHEREAS, appointments shall be made for staggered terms as follows:

One (1) member	one (1) year term (appointed annually year 2000)
Two (2) member's	two (2)-year term
Two (2) member's	three (3)-year term (April 2000 will turn automatic to 3 year term.)

WHEREAS, officers for the Plan Commission shall include a Chairperson and Vice-Chairperson. Officers shall be appoint annually by Town Chairman.

WHEREAS, organizational procedures for the Plan Commission shall be as follows:

- a. Meetings - Regular Plan Commission meetings shall be held on the First Monday of every month at 8:00 p.m., and shall be open to the public. Special Plan Commission meetings may be called by any Town Board member or Plan Commission Chairperson or Vice-Chairperson. Special meetings shall be open to the public and shall be posted 24 hours before said meeting.
- b. Quorums - A quorum of the Plan Commission shall consist of three (3) members with all actions requiring a majority vote of the quorum present.
- c. Written Record - The Plan Commission shall keep a written record for all meetings showing all actions taken, findings, determinations, transactions, and recommendations made; and a copy shall be filed with the Town Clerk as a public record.

WHEREAS, the Town Plan Commission may organize and adopt additional rules as deemed necessary.

WHEREAS, the Town Plan Commission shall have the following functions and duties:

- a. To provide recommendations to the Town Board concerning all zoning requests, including requested amendments to the Dane County zoning map and zoning ordinance.
- b. To make reports and recommend changes to the Town Land Use Plan and conduct public hearing required for plan amendments.
- c. To provide recommendations to the Town Board concerning all land division requests.

- d. To consider and report or recommend to the Town Board on all matters referred to the Plan Commission and to consider such other matters as may come before the Plan Commission relating to land use and land use planning.

WHEREAS, the Town Board or other officer of the Town having authority shall refer to the Town Plan Commission, for its consideration and report before final action is taken, the following matters:

- a. Location, acceptance, extension, alteration, vacation, abandonment, change of use, sale, acquisition or lease of the land for any street, or other public way, park or playground.
- b. All annexations, incorporations or consolidations affecting the Town.
- c. All divisions of land within the Town's platting jurisdiction.
- d. All proposed or requested changes and amendments to the Town Plan, County Zoning Ordinance, and County and Town Subdivision Regulations.

WHEREAS, the Town Plan Commission shall have all additional powers and duties granted or assigned by the Town Board or by other Town Ordinances.

NOW, THEREFORE BE IT RESOLVED by the Town Board of the Township of Primrose hereby accept and approve the afore stated Plan Commission structure.

Signed and dated this 21st day of March 2000.

TOWN OF PRIMROSE

BY: Earl Garfoot
Earl Garfoot, Chairperson

BY: Ron Rassner
Ron Rassner, Supervisor

BY: Dale Judd
Dale Judd, Supervisor

ATTESTED: Nancy M. Schlingens
Nancy M. Schlingens, Clerk

SEAL