



# *Town of Primrose*



## *Dane County*

ANNUAL REPORT – APRIL 18, 2017

PERIOD ENDING: DECEMBER 31, 2016

### **TOWN OFFICERS**

Dale Judd	Chairperson
Martha Gibson	Supervisor I
Alex Elkins	Supervisor II
Ruth Hansen	Clerk
Kristina Gorman	Treasurer

### **PLANNING COMMISSION**

Dave Cordray	Chairperson
Gretchen Hayward	Member
Jerry Judd	Member
Martha Gibson	Member
Steven Flach	Member

## **TOWN OF PRIMROSE**

The Town Board of Supervisors meets every first Monday of the month at the Town Hall at 8468 County Highway A at 8 P.M. unless otherwise published. Each meeting is published in the Post Messenger and the Mt. Horeb Mail, Mt. Horeb. The full agenda is posted at the Town Hall and Mt. Vernon Family Auto, announced on our Public Announcement Service at 832-6660 and is posted on our web site at [www.townofprimrose.com](http://www.townofprimrose.com).

The Planning Commission meets every third Monday of the month at the Town Hall at 7:30 P.M. unless otherwise published. Again, each meeting is published in the local papers mentioned above and posted in the above listed places as well as on the public announcement service number and the website.

The Town Patrolman is Brant Thompson. The Town Assessor is Accurate Appraisal.

### **ANNUAL TOWN MEETING TUESDAY, APRIL 18, 2017 8468 COUNTY HIGHWAY A 8:00 P.M.**

1. Call to order by Chairman Dale Judd.
2. Pledge of Allegiance led by Dale Judd.
3. Review of minutes of the 2016 Annual Meeting.
4. Request for motion from attendees for granting borrowing powers to the Town Board in 2017-2018.
5. New Glarus Fire District representative Malcolm Austin.
6. Mt. Horeb Area Fire District representative Dale Judd.
7. Representatives from local EMS groups, Kristy Mueller, Jeremy Martin.
8. Report by Town Treasurer regarding tax collections, other financial business.
9. Report by Town Clerk regarding current budget. Discussion regarding possible changes to next year's budget.
10. Discussion regarding trash and recycling pick-up, toters, and charges thereof.
11. Discussion regarding Spring Clean Up.
12. Site view and other fees approved by Town Board.
13. Discussion regarding Town Board and Planning Commission salaries and per diem amounts.
14. Setting the date for Open Book and Board of Review for 2018.
15. Setting the date of the next Annual Town Meeting, time and place.
16. Any other business to come before the electorate of the Town of Primrose.
17. Adjournment.

# TOWN OF PRIMROSE

**ANNUAL TOWN MEETING TUESDAY, APRIL 19, 2016 8:00 P.M.**

## **Minutes**

1. Call to order by Chairman Dale Judd at 8:02pm
2. Pledge of Allegiance led by Dale Judd.
3. Review of minutes of the 2015 Annual Meeting:  
Dawn Haag moved to accept the 2015 minutes. Kristy Mueller seconded. Motion passed unanimously.
4. Reading and review of the 2015 Financial Statements.  
Clerk did not have income listed in financial statement. She is to post full report on website. Virgil Haag moved to accept the financial statement presented. Malcom Austin seconded. Motion passed unanimously.
5. Request for motion from attendees to grant borrowing powers to the Town Board in 2016-17, to be limited to 5K unless by Special Public meeting. David Garfoot moved, Devin Dalk seconded. Motion passed unanimously.
6. New Glarus Fire District representative Malcolm Austin.  
New thermal imaging camera, fundraising for new station. Municipal funds are requested to help with that. Combined funds would be \$100,000 over 2 years. Primrose contribution \$6324 in 2017, and another \$6324 again in 2018. They are pushing back the purchase of a new truck to 2020.  
The Board felt that this expense should be shared evenly across the township. Dawn suggested that the decision be made at the Budget Hearing.
7. Mt. Horeb Area Fire District representative Dale Judd.  
Meetings continue regarding a new fire station. There is an agreement to purchase land. Mt Horeb EMS has gone to staffing from out of town, and the new station will have living quarters. The Mt Horeb police station might be combined with the Fire Station.
8. Representatives from local EMS groups, Kristy Mueller, Gary Zeigler, Jenny Minter  
Kristy Mueller represented New Glarus EMS. Two new members, and one member is going to an advanced certification. NG responded to (363+42) calls. They are considering a new EMS station in the next 2 to 3 years. The estimated costs are 1.2 to 1.5 million. Funding will be done through grants.  
Jeremy Martin represented Belleville EMS. They had 325 calls, 4 of which were in Primrose, and one assist in Primrose. They have 5 new EMS members. Currently have 7 drivers. The primary ambulance is a 2009, the secondary is a 2001. They are considering replacing the

2001. They are also looking to replace their 15 year-old defibrillators. They invited the public to several of their dinners and public events.

9. Southwest Outreach Area representative Lynn Forshaug.

Lynn gave us an update on their senior center and services. They are funded by the 6 municipalities that they serve, plus Dane County. They now have a meal site at Fink's café, and she shared a menu for that. They send out 45 to 50 meals each day, and they have about a 50 mile circuit with 12 – 15 families being served by this. They had 869 contacts throughout the year from Primrose. She listed a very extensive list of health and wellness services offered.

10. Mt. Vernon Park update from Craig Judd. Craig was not present.

11. Review of Town provided public services (snow plowing, grading, use of equipment, etc).

Martha felt we should not charge more for smaller parties renting the hall. Dawn felt it should be a Town service. Kristy felt we should keep track of it. The general consensus was that the rate should not be raised. The rates for grading and plowing will stay at \$65, the sand and salting at \$25, and the Town Hall rental \$60.

12. Site view and other administrative fees reviewed and approved by Board.

Site views are \$250, driveway permit is \$250 and a driveway bond is \$500. Field road access is \$75 for approval. None of these fees will change.

13. Report by Town Treasurer regarding tax collections, other financial business.

We collected 76% of our total taxes, being \$1,091,531.70.

14. Dog license fees reviewed and adjusted by Treasurer. Spay and neuter licenses are 9\$, and \$14 for intact. Increase: Neutered 10, intact 15, kennel licenses at 40, County rates are increasing, and this will keep the Town from owing moneys. Dave Garfoot moved that we approve these increases, seconded Malcolm Austin. Motion passed unanimously.

15. Discussion regarding township fixtures, facilities and highway equipment.

Brant Thompson reported: The small Ford has \$26,606.57 has been spent. A new truck would not be much more than that. He has estimates for a new truck of \$47,100, and a plowing box would be \$27,690. After sale of the Ford, the new truck would cost the Town \$47,790. A new vehicle would have a warrantee, that would cover expenses for 5 years, 100K mile. Dave Garfoot moved the Town explore replacing the Ford 550. Devin Dalk seconded the motion. Motion passed unanimously.

The orange trailer is not in use, and currently has no lights and brakes. Martha suggested that we put the trailer on Craigslist, or offer it to the town residents. Alex suggested a sealed bid. Dawn suggested putting it on the website. Dale requested a motion be made. Virgil Haag made a motion to sell the trailer, as is. Devin Dalk seconded. Motion passed unanimously.

16. Discussion regarding newspaper notices, posting locations, and public phone announcements.

Dawn requested that notifications of site views do not have to be posted in the newspaper. Martha suggested that immediate neighbors be notified as a matter of courtesy. Dawn made motion to amend the Town Ordinance to be that notifications of site views do not need to be posted in the newspaper, but only be posted on the website, on the phone recording, and on the posting boards, and that the adjoining neighbors be notified. Kristy seconded. Motion passed unanimously.

17. Setting date of annual roadway inspection.

Dale requested we hold off on roadway surface repair until we have completed Old JG bridge replacement. The Road Inspection was set for April 29<sup>th</sup> at 10am.

18. Setting dates for 2016 Open Book and Board of Review.

Open Book review was set to be May 24<sup>th</sup>, 2016 from 5 pm until 7pm. Board of Review was set to be held on June 14<sup>th</sup>, 2016 starting at 5pm.

19. Spring Clean-Up with Town & Country Sanitation.

Dawn moved Martha seconded that we have spring clean up on May 12. Clerk to post what is not able to be picked up.

20. Planning Commission start-time, and start-time authority.

The Planning Commission requested their own authority to set the start time, as long as . Dawn moved to allow the Planning Commission to set their own start time as long as it was between 7 and 8pm. Malcom Austin seconded. Motion passed unanimously.

21. Possible reorganization of current budgetary categories.

Clerk requested permission to eliminate budgetary categories that do not apply, and create categories to handle expenses that regularly occur. She indicated that re-organization of the budgetary amounts would enable her to put more money into the vehicle repair funds.

Board and attendees agreed that this was acceptable, and up to the Clerk's discretion.

22. Set the date of the next Annual Town Meeting, time and place.

The next Annual Town Meeting was set for April 18<sup>th</sup>, 2017 starting at 7:30pm.

23. Any other business to come before the electorate of the Town of Primrose.

There was an anonymous letter was received regarding agricultural spillage on Town roads.

They suggested an Ordinance for combatting this. As an agricultural community, the Town felt that the Board could be notified on a one-on-one basis if there is a problem.

24. Adjournment;

Virgil moved to adjourn at 10:05pm. Malcolm seconded. Motion passed unanimously.

**DANE COUNTY**  
**2016 Millrate Worksheet**  
**TOWN OF PRIMROSE**

TOWN OF PRIMROSE  
 8274 AUSTIN ROAD  
 VERONA, WI 53593

Code	Description	RE Value	PP Value	Total Value	Amount Levied	Rate
	STATE OF WISCONSIN	87,778,400	139,100	87,917,500	15,873.94	0.000180555
	DANE COUNTY	87,778,400	139,100	87,917,500	329,725.59	0.003750398
	LOCAL	87,778,400	139,100	87,917,500	232,615.90	0.002645843
0350	BELLEVILLE SCHOOL DIST	4,132,700	0	4,132,700	47,318.29	0.011449728
3794	MOUNT HOREB SCHOOL DIST	43,958,200	18,300	43,976,500	441,573.84	0.010041132
3934	NEW GLARUS SCHOOL DIST	39,687,500	120,800	39,808,300	492,746.06	0.012377973
24MH-F	MT HOREB FIRE	37,989,700	1,200	37,990,900	20,010.27	0.000526712
24NG-F	NEW GLARUS FIRE	49,788,700	137,900	49,926,600	20,539.04	0.000411385
0400	MADISON TECH COLLEGE	87,778,400	139,100	87,917,500	90,333.33	0.001027478
24E1-O	EMS BELLEVILLE	11,091,200	4,700	11,095,900	2,231.72	0.000201130
24E2-O	EMS MT HOREB	38,116,100	1,200	38,117,300	6,304.50	0.000165397
24E3-O	EMS NEW GLARUS	38,571,100	133,200	38,704,300	5,915.70	0.000152843

Description	RE Value	PP Value	Total Value
STATE SCHOOL CREDIT	87,778,400	139,100	87,917,500

Code	Description	Count	Total
A90	PRIVATE SEPTIC MAINTENANCE	296	2,618.34
C98	LOTTERY CREDIT PENALTY	3	379.56

Category	Count	Total
TOTAL SPECIAL ASSESSMENTS	296	2618.34
TOTAL SPECIAL CHARGES	3	379.56
TOTAL DELINQUENT UTILITIES	0	0.00

Code	Description	Amount	Acres	Total
W1	PRIVATE FOREST CROP PRE 72	0.100	0.000	0.00
W2	PRIVATE FOREST CROP POST 71	2.520	0.000	0.00
W3	PRIVATE FOREST CROP SPECIAL	0.200	0.000	0.00
W4	COUNTY FOREST CROP	0.000	0.000	0.00
W5	MFL OPEN AFTER 2004	2.140	0.000	0.00
W6	MFL CLOSED AFTER 2004	10.680	184.100	1966.19
W7	MFL OPEN BEFORE 2005	0.790	0.000	0.00
W8	MFL CLOSED BEFORE 2005	1.870	465.150	869.83
W9	MFL CLOSED PRE-2005 MINING	8.270	0.000	0.00

**Total: 649.250 2836.02**

Description	Real Estate	Personal Property
TOTAL NUMBER OF PROPERTIES:	1,001	18

**Submitted By:** Ruth Hansen **Phone:** (608) 318-4440

**Date & Time Submitted:** 12/9/2016 10:09:12 AM

Town of Primrose				
2016 Budget vs. Actual				
	2016 Budget	2016 Actual	Variance	percentage change
<b>Income</b>				
40000 — Revenue				
40002 — Tax Collections	287,617.13	1,165,990.34		
40005 — Lottery Credits		4,585.32		
40008 — Dog Licensing	300.00	1,151.00		
40066 — County Septic Revenue		50.37		
40500 — Tax Settlements Paid to Others				
40510 — County Settlements		237,184.61		
40518 — Collection of Delinquent Taxes				
40522 — Collection Paid to Others		110.00		
40525 — Dog License Paid to Others		1,056.25		
40528 — Paid to Schools		666,151.68		
40530 — Paid to Technical Schools		58,081.63		
40500 — Tax Settlements Paid to Others		945.59		
Total 40500 — Tax Settlements Paid to Others		963,529.76		
<b>Total 40000 — Revenue</b>	<b>287,917.13</b>	<b>208,247.27</b>	<b>\$ (79,669.86)</b>	<b>-27.7%</b>
43000 — Intergovernmental Revenues				
43410 — State Shared Revenues	8,318.00	8,318.21	0.21	0.0%
43420 — State Shared Taxes-2% Fire Dues	2,798.16	3,057.01	258.85	9.3%
43430 — Other State Shared Taxes	10.00	10.00	0.00	0.0%
43531 — General Transportation Aids	93,783.18	105,752.43	11,969.25	12.8%
43545 — State Payments-Recycling	1,450.00	1,382.33	-67.67	-4.7%
43620 — In Lieu of Taxes-State Conserv	250.00	257.60	7.60	3.0%
43650 — Retained Forest/Cropland-County				
43651 — Mgd Forest/Cropland Revenue		1,538.88		
43655 — Pd to Cty-Mgd Forest/Cropland				
43650 — Retained Forest/Cropland-County - Oth	700.00			0.0%
Total 43650 — Retained Forest/Cropland-County	700.00	1,538.88	838.88	119.8%
43790 — Other Local Gov Grants-Cemetery	100.00	110.00	10.00	10.0%
<b>Total 43000 — Intergovernmental Revenues</b>	<b>107,309.34</b>	<b>120,316.46</b>	<b>13,007.12</b>	<b>12.1%</b>
44000 — Revenue Licenses and Permits				
44100 — Business & Occupation Licenses	100.00	205.00	105.00	105.0%
44300 — Building Permits & Inspect. Fee			0.00	
44301 — Building Permit Fees	500.00	9,020.00	8,520.00	1704.0%
44302 — Driveway Permit Fees	750.00	750.00	0.00	0.0%
44303 — Site View Fees	750.00	750.00	0.00	0.0%
Total 44300 — Building Permits & Inspect. Fee	1,500.00	9,020.00	7,520.00	501.3%
<b>Total 44000 — Revenue Licenses and Permits</b>	<b>1,600.00</b>	<b>9,225.00</b>	<b>7,625.00</b>	<b>476.6%</b>
46000 — Public Charges for Services				
46310 — Hwy/Street Maint & Construction				
46311 — Grading Revenue	400.00	0.00	-400.00	-100.0%
46312 — Snow Plowing Revenue	300.00	65.00	-235.00	-78.3%
Total 46310 — Hwy/Street Maint & Construction	700.00	65.00	-635.00	-90.7%
46900 — Other Charges-Public Services				
46910 — Admin Fee Copies/Mailings	0.00	0.00	0.00	
Total 46900 — Other Charges-Public Services	0.00	0.00	0.00	
<b>Total 46000 — Public Charges for Services</b>	<b>700.00</b>	<b>65.00</b>	<b>-635.00</b>	<b>-90.7%</b>
48000 — Miscellaneous Revenues				
48110 — Interest Income	200.00	168.60	-31.40	-15.7%
48200 — Rental Income	120.00	120.00	0.00	0.0%
48307 — Sale of Recyclable materials	0.00	55.00	55.00	
48900 — Other Miscellaneous Income				
48901 — Fuel-Misc. Revenue	325.00	92.70	-232.30	-71.5%
48902 — Parcels-Misc. Revenue	250.00	95.00	-155.00	-62.0%
48903 — Copies-Misc. Revenue	0.00	7.00	7.00	

Town of Primrose					
2016 Budget vs. Actual					
		2016 Budget	2016 Actual	Variance	percentage change
	48990 — Other Miscellaneous Revenue	0.00	6,138.33	6,138.33	
	Total 48900 — Other Miscellaneous Income	430.00	6,333.03	5,903.03	1372.8%
	<b>Total 48000 — Miscellaneous Revenues</b>	<b>750.00</b>	<b>6,676.63</b>	<b>5,926.63</b>	<b>790.2%</b>
	<b>Total Income</b>	<b>398,276.47</b>	<b>344,530.36</b>	<b>53,746.11</b>	<b>13.5%</b>
	<b>Expense</b>				
	51000 — General Governmental Expenses				
	51100 — Legislative-Board Expenses				
	51101 — Town Board Salaries	4,500.00	4,367.35	132.65	2.9%
	51102 — Town Board Per Diem	3,700.00	1,675.00	2,025.00	54.7%
	51103 — Town Board - FICA & Medicare	600.00	426.49	173.51	28.9%
	51110 — Town Board Association Dues	2,000.00	1,795.99	204.01	10.2%
	51111 — Town Brd-Seminars & Conventions	435.00	100.00	335.00	77.0%
	51112 — Town Board-Travel Expenses	800.00	1,019.27	-219.27	-27.4%
	51120 — Town Board-Printing Expenses	125.00	1,481.34	-1,356.34	-1085.1%
	51125 — Town Board-Publication Notices	1,000.00	1,710.73	-710.73	-71.1%
	51151 — Planning Commission Secretary	1,500.00	1,500.00	0.00	0.0%
	51152 — Planning Commission Per Diem	3,200.00	2,105.88	1,094.12	34.2%
	51153 — Planning Commission-FICA	350.00	143.44	206.56	59.0%
	51154 — Building Inspector fee		7,667.00		
	<b>Total 51100 — Legislative-Board Expenses</b>	<b>18,210.00</b>	<b>23,992.49</b>	<b>-5,782.49</b>	<b>-31.8%</b>
	51200 — Judicial Expenses	275.00	275.00	0.00	0.0%
	51300 — Legal	5,000.00	0.00	5,000.00	100.0%
	51400 — General Admin-Clerk & Elections				
	51410 — General Admin-Clerk				
	51411 — Clerk Salary	15,000.00	14,909.27	90.73	0.6%
	51412 — Clerk Per Diem	800.00	600.00	200.00	25.0%
	51413 — Clerk - FICA & MED	1,200.00	1,195.32	4.68	0.4%
	51414 - Clerk Travel	0.00			
	<b>Total 51410 — General Admin-Clerk</b>	<b>17,000.00</b>	<b>16,704.59</b>	<b>295.41</b>	<b>1.7%</b>
	51420 — General Admin-Deputy Clerk				
	51421 — Deputy Clerk - Salary	2,000.00	297.06	1,702.94	85.1%
	51422 - Deputy Clerk Travel	0.00	0.00	0.00	
	51423 — Deputy Clerk - FICA & MED	220.00	89.41	130.59	59.4%
	<b>Total 51420 — General Admin-Deputy Clerk</b>	<b>2,220.00</b>	<b>386.47</b>	<b>1,833.53</b>	<b>82.6%</b>
	51430 — Gen Admin-Services & Supplies				
	51431 — Supplies-Office/Treasurer/Board	2,500.00	1,158.42	1,341.58	53.7%
	51432 — Services-Web	600.00	363.29	236.71	39.5%
	51433 — Gen Admin-Services & Supplies - Other	300.00	205.38	94.62	31.5%
	51434 - General Postage	0.00	376.00	-376.00	
	<b>Total 51430 — Gen Admin-Services &amp; Supplies</b>	<b>3,400.00</b>	<b>2,103.09</b>	<b>1,296.91</b>	<b>38.1%</b>
	51440 — General Admin-Elections				
	51441 — Poll Worker - Wages	1,500.00	2,559.18	-1,059.18	-70.6%
	51442 — Notices-Election	250.00	111.79	138.21	55.3%
	51443 — Election-Certificate	700.00	707.68	-7.68	-1.1%
	51444 — Supplies-Election	900.00	681.25	218.75	24.3%
	51445 — Postage-Election	100.00	53.76	46.24	46.2%
	51446 — Equipment Repair/Maint-Election	250.00	410.00	-160.00	-64.0%
	<b>Total 51440 — General Admin-Elections</b>	<b>3,700.00</b>	<b>4,523.66</b>	<b>-823.66</b>	<b>-22.3%</b>
	<b>Total 51400 — General Admin-Clerk &amp; Elections</b>	<b>26,320.00</b>	<b>23,717.81</b>	<b>2,602.19</b>	<b>9.9%</b>
	51500 — Financial Admin-Treas./Assessor				
	51510 — Financial Admin-Treasurer				
	51511 — Treasurer-Salary	4,800.00	4,797.32	2.68	0.1%
	51512 — Treasurer-Parcel Count	200.00	180.50	19.50	9.8%
	51513 — Treasurer-Per Diem	500.00	425.00	75.00	15.0%



Town of Primrose					
2016 Budget vs. Actual					
		2016 Budget	2016 Actual	Variance	percentage change
	51514 — Treasurer-FICA & MED	455.00	322.80	132.20	29.1%
	51515 – Treasurer – Travel	0.00			
	<b>Total 51510 — Financial Admin-Treasurer</b>	<b>5,955.00</b>	<b>5,725.62</b>	<b>229.38</b>	<b>3.9%</b>
	51550 — Assessor				
	51551 — Assessor-Contract	5,600.00	5,700.00	-100.00	-1.8%
	<b>Total 51550 — Assessor</b>	<b>5,600.00</b>	<b>5,700.00</b>	<b>-100.00</b>	<b>-1.8%</b>
	51590 — Other Financial Expenses	100.00	100.00	0.00	0.0%
	<b>Total 51500 — Financial Admin-Treas./Assesso</b>	<b>11,655.00</b>	<b>11,525.62</b>	<b>129.38</b>	<b>1.1%</b>
	51600 — General Buildings and plant				
	51610 — Town Hall Utilities	4,000.00	4,205.22	-205.22	-5.1%
	51620 — Town Hall Maintenance	600.00	1,564.53	-964.53	-160.8%
	51600 — General Buildings and plant - Other				
	<b>Total 51600 — General Buildings and plant</b>	<b>4,600.00</b>	<b>5,769.75</b>	<b>-1,169.75</b>	<b>-25.4%</b>
	51900 — Other General Government				
	51932 — Highway-Insurance	9,000.00	9,356.00	-356.00	-4.0%
	51938 — Other Insurance	270.00	4,025.00	-3,755.00	-1390.7%
	<b>Total 51900 — Other General Government</b>	<b>9,270.00</b>	<b>13,381.00</b>	<b>-4,111.00</b>	<b>-44.3%</b>
	<b>Total 51000 — General Governmental Expenses</b>	<b>75,330.00</b>	<b>78,661.67</b>	<b>-3,331.67</b>	<b>-4.4%</b>
	52000 — Public Safety				
	52200 — Fire Protection				
	52210 — Mt. Horeb Fire Department	17,448.63	17,448.63	0.00	0.0%
	52211 — Mt. Horeb 2% Fire Dues	1,731.16	1,731.16	0.00	0.0%
	52220 — New Glarus Fire Department	18,738.17	19,805.17	-1,067.00	-5.7%
	52221 — New Glarus 2% Fire Dues	1,067.00	1,067.00	0.00	0.0%
	<b>Total 52200 — Fire Protection</b>	<b>38,984.96</b>	<b>40,051.96</b>	<b>-1,067.00</b>	<b>-2.7%</b>
	52300 — Ambulance/EMS				
	52310 — Mt. Horeb-EMS	6,232.21	6,232.21	0.00	0.0%
	52320 — New Glarus-EMS	5,915.70	7,793.79	-1,878.09	-31.7%
	52330 — Belleville-EMS	2,231.72	2,231.72	0.00	0.0%
	<b>Total 52300 — Ambulance/EMS</b>	<b>14,379.63</b>	<b>16,257.72</b>	<b>-1,878.09</b>	<b>-13.1%</b>
	52500 — Emergency Insurance Shift	378.88	378.88	0.00	0.0%
	52609 — Emergency Communication	1,500.00	706.00	794.00	52.9%
	<b>Total 52000 — Public Safety</b>	<b>55,243.47</b>	<b>57,394.56</b>	<b>-2,151.09</b>	<b>-3.9%</b>
	53000 — Public Works				
	53311 — Town Hwy & Street Maintenance				
	53301 — Wages-Public Works	49,900.00	47,304.54	2,595.46	5.2%
	53302 — Overtime-Public Works	1,750.00	543.78	1,206.22	68.9%
	53303 — Public Works-FICA & MED	3,950.00	3,731.73	218.27	5.5%
	53304 — Retirement-Public Works	3,650.00	3,376.12	273.88	7.5%
	53306 — Part-Time- Wages-Public Works	2,000.00	1,934.31	65.69	3.3%
	53307 — PT-FICA-Public Works	160.00	147.97	12.03	7.5%
	53308 — Garage Equipment Repairs/Maint	5,000.00	29,162.68		
				-24,162.68	-483.3%
	53309 — Tire Purchases	3,000.00	2,739.85	260.15	8.7%
	53310 — Hwy Mileage-Public Works	175.00	39.76	135.24	77.3%
	53312 — Garage Utilities	2,500.00	1,239.65	1,260.35	50.4%
	53313 — Garage Supplies/Maintenance	2,000.00	3,111.73	-1,111.73	-55.6%
	53314 — Garage-Fuel & Oil	15,500.00	7,861.53	7,638.47	49.3%
	<b>Total 53311 — Town Hwy &amp; Street Maintenance</b>	<b>89,585.00</b>	<b>101,193.65</b>	<b>-11,608.65</b>	<b>-13.0%</b>
	53315 — Town-Hwy & Street Construction				
	53316 — Sealcoating	19,600.00	19,841.50	-241.50	-1.2%
	53317 — Wedge & Base Work	19,600.00	19,841.50	-241.50	-1.2%
	53318 — Culvert & Bridge	31,000.00	27,209.65	3,790.35	12.2%
	53319 — Road Signs	1,200.00	1,411.19	-211.19	-17.6%

Town of Primrose				
2016 Budget vs. Actual				
	2016 Budget	2016 Actual	Variance	percentage change
53350 — Gravel Expense	4,000.00	5,320.60	-1,320.60	-33.0%
53351 — Sand & Salt	9,700.00	6,649.53	3,050.47	31.4%
53352 — Cold Mix Blacktop	7,600.00	6,442.47	1,157.53	15.2%
<b>Total 53315 — Town-Hwy &amp; Street Construction</b>	<b>92,700.00</b>	<b>86,716.44</b>	<b>5,983.56</b>	<b>6.5%</b>
53330 — Other Transportation	800.00	0.00	800.00	0.0%
53600 — Sanitation				
53620 — Refuse & Garbage Collection	24,591.60	25,189.60	-598.00	-2.4%
53635 — Recycling Expenditures	10,206.00	10,208.00	-2.00	0.0%
<b>Total 53600 — Sanitation</b>	<b>34,797.60</b>	<b>35,397.60</b>	<b>-600.00</b>	<b>-1.7%</b>
<b>Total 53000 — Public Works</b>	<b>217,882.60</b>	<b>223,307.69</b>	<b>-5,425.09</b>	<b>-2.5%</b>
54000 — Health & Human Services				
54100 — Public health Services				
54600 — Aging-Senior Programs	3,087.00	3,087.00	0.00	0.0%
54910 — Cemetery	100.00	110.00	-10.00	-10.0%
<b>Total 54000 — Health &amp; Human Services</b>	<b>3,187.00</b>	<b>3,197.00</b>	<b>-10.00</b>	<b>-0.3%</b>
57000 — Captial Outlay				
57200 — Public Safety				
57220 — Fire Protection outlay				
Total 57200 — Public Safety				
58000 — Debt Service				
58100 — Debt Service Principal	42,647.92	42,647.92	0.00	0.0%
58212 — Interest & fiscal-Fire Protect	2,163.15	2,163.15	0.00	0.0%
58221 — Interest & Fiscal-Hwy & Street	1,812.33	1,812.33	0.00	0.0%
58290 — Other Interest & Fiscal Charges				
<b>Total 58000 — Debt Service</b>	<b>46,623.40</b>	<b>46,623.40</b>	<b>0.00</b>	<b>0.0%</b>
<b>Total 57000 — Captial Outlay</b>	<b>46,623.40</b>	<b>46,623.40</b>	<b>0.00</b>	<b>0.0%</b>
<b>Total Expense</b>	<b>398,266.47</b>	<b>409,184.32</b>	<b>-10,917.85</b>	<b>-2.7%</b>
January 1st, 2016 combined account balance		87,914.77		
Total Income		344,530.36		
Total Expenses		409,184.32		
net gain		23,260.81		
Dec 31, 2016 combined account balance		109,168.53	from Treasurer's report	
beginning balance + net gain		109,175.58	from Clerk's expense report	
diff		-7.05		

Town of Primrose

2017 - 1st Quarterly Budget vs. Actual Report

Jan 1-Dec 31

Jan 1- March 31

	Approved 2017 Budget	Percentage to Date	Totals to date for the Year	Ist Quarter Total
Income				
40000 — Revenue				
40002 — Tax Collections	287,617.13		887,892.37	887,892.37
40005 — Lottery Credits	4,585.32		0.00	0.00
40008 — Dog Licensing	1,050.00		1,160.00	1,160.00
40066 — County Septic Revenue	9.97		0.00	0.00
40500 — Tax Settlements Paid to Others				0.00
40510 — County Settlements			225,061.64	225,061.64
40518 — Collection of Delinquent Taxes			0.00	0.00
40522 — Collection Paid to Others			5,703.34	5,703.34
40525 — Dog License Paid to Others			0.00	0.00
40528 — Paid to Schools			670,039.28	670,039.28
40530 — Paid to Technical Schools			61,659.08	61,659.08
40500 — Tax Settlement Other (state)			13,061.98	13,061.98
43660 — PILT paid to others			1,053.28	1,053.28
Total 40500 — Tax Settlements Paid to Others			976,578.60	976,578.60
<b>Total 40000 — Revenue</b>	<b>293,262.42</b>	<b>-30%</b>	<b>-87,526.23</b>	<b>-87,526.23</b>
43000 — Intergovernmental Revenues				0.00
43410 — State Shared Revenues	8,318.00	0%	0.00	0.00
43420 — State Shared Taxes-2% Fire Dues	3,057.01	0%	0.00	0.00
43430 — Other State Shared Taxes	10.00	0%	0.00	0.00
43531 — General Transportation Aids	105,694.18	22%	23,445.79	23,445.79
43545 — State Payments-Recycling	1,382.33	0%	0.00	0.00
43620 — In Lieu of Taxes-State Conserv	257.00	477%	1,226.38	1,226.38
43650 — Retained Forest/Cropland-County				0.00
43651 — Mgd Forest/Cropland Revenue	1,538.88	0%	0.00	0.00
43655 — Pd to Cty-Mgd Forest/Cropland			0.00	0.00
43650 — Retained Forest/Cropland-County - Other	700.00	0%	0.00	0.00
Total 43650 — Retained Forest/Cropland-County	700.00	0%	0.00	0.00
43790 — Other Local Gov Grants-Cemetery	100.00	0%	0.00	0.00
<b>Total 43000 — Intergovernmental Revenues</b>	<b>119,518.52</b>	<b>21%</b>	<b>24,672.17</b>	<b>24,672.17</b>
44000 — Revenue Licenses and Permits				
44100 — Business & Occupation Licenses	100.00	10%	10.00	10.00
44300 — Building Permits & Inspect. Fee				0.00
44301 — Building Permit Fees	500.00	0%	0.00	0.00
44302 — Driveway Permit Fees	750.00	0%	0.00	0.00
44303 — Site View Fees	750.00	67%	500.00	500.00
Total 44300 — Building Permits & Inspect. Fee	2,000.00	25%	500.00	500.00
<b>Total 44000 — Revenue Licenses and Permits</b>	<b>2,100.00</b>	<b>24%</b>	<b>510.00</b>	<b>510.00</b>
46000 — Public Charges for Services				
46310 — Hwy/Street Maint & Construction				0.00
46311 — Grading Revenue	130.00	0%	0.00	0.00
46312 — Snow Plowing Revenue	260.00	13%	35.00	35.00
Total 46310 — Hwy/Street Maint & Construction	390.00	9%	35.00	0.00
46900 — Other Charges-Public Services				0.00
46910 — Admin Fee Copies/Mailings	0.00		0.00	0.00
Total 46900 — Other Charges-Public Services	0.00		0.00	0.00
<b>Total 46000 — Public Charges for Services</b>	<b>390.00</b>	<b>9%</b>	<b>35.00</b>	<b>35.00</b>
48000 — Miscellaneous Revenues				
48110 — Interest Income	200.00	29%	58.26	58.26
48200 — Rental Income	120.00	0%	0.00	0.00
48307 — Sale of Recyclable materials	0.00		0.00	0.00
48900 — Other Miscellaneous Income				0.00
48901 — Fuel-Misc. Revenue	325.00	29%	92.70	92.70

Town of Primrose

2017 - 1st Quarterly Budget vs. Actual Report

Jan 1-Dec 31

Jan 1- March 31

	Approved 2017 Budget	Percentage to Date	Totals to date for the Year	1st Quarter Total
48902 — Parcels-Misc. Revenue	250.00	0%	0.00	0.00
48903 — Copies-Misc. Revenue			1.50	1.50
48990 — Other Miscellaneous Revenue	0.00		0.00	0.00
Total 48900 — Other Miscellaneous Income	430.00	0%	0.00	0.00
Total 48000 — Miscellaneous Revenues	750.00	20%	152.46	152.46
Total Income	416,020.94	-15%	-62,156.60	-62,156.60

Expense			To Date for Year	
<b>Expenses</b>				
51000 — General Governmental Expenses				
51100 — Legislative-Board Expenses				
51101 — Town Board Salaries*	4,500.00	25%	1,133.01	1,133.01
51102 — Town Board Per Diem	2,800.00	0%	0.00	0.00
51103 — Town Board - FICA & Medicare	600.00	79%	472.39	472.39
51110 — Town Board Association Dues	2,000.00	59%	1,184.00	1,184.00
51111 — Town Brd-Seminars & Conventions	400.00	13%	50.00	50.00
51112 — Town Board-Travel Expenses	150.00	0%	0.00	0.00
51120 — Town Board-Printing Expenses	1,000.00	42%	416.30	416.30
51125 — Town Board-Publication Notices	1,500.00	5%	68.26	68.26
51150 — Planning Commission Salaries*	0.00		162.56	162.56
51151 — Planning Commission Secretary	1,500.00	0%	0.00	0.00
51152 — Planning Commission Per Diem	3,200.00	0%	0.00	0.00
51153 — Planning Commission-FICA	350.00	46%	162.56	162.56
51154 — Building Inspector Fees				
Total 51100 — Legislative-Board Expenses	18,000.00	20%	3,649.08	3,649.08
51200 — Judicial Expenses	275.00	100%	275.00	275.00
51300 — Legal	5,000.00	0%	0.00	0.00
51400 — General Admin-Clerk & Elections				
51410 — General Admin-Clerk				
51411 — Clerk Salary*	16,500.00	26%	4,314.05	4,314.05
51412 — Clerk Per Diem	800.00	22%	175.00	175.00
51413 — Clerk - FICA & MED	1,263.00	30%	380.62	380.62
51426 — Clerk Travel	250.00	53%	132.55	132.55
Total 51410 — General Admin-Clerk	18,813.00	27%	5,002.22	5,002.22
51420 — General Admin-Deputy Clerk				
51421 — Deputy Clerk - Salary*	2,000.00	5%	104.99	104.99
51422 — Deputy Clerk - Travel	200.00	0%	0.00	0.00
51423 — Deputy Clerk+ - FICA & MED	220.00	9%	20.09	20.09
Total 51420 — General Admin-Deputy Clerk	2,420.00	5%	125.08	125.08
51430 — Gen Admin-Services & Supplies				
51431 — Supplies & Equipment-Office/Treasurer/	2,500.00	6%	140.17	140.17
51432 — Services-Web	510.00	15%	75.00	75.00
51433 — Gen Admin-Services & Supplies - Other	300.00	0%	0.00	0.00
51434 — Gen Postage	450.00	30%	133.91	133.91
Total 51430 — Gen Admin-Services & Supplies	3,760.00	9%	349.08	349.08
51440 — General Admin-Elections				
51441 — Poll Worker - Wages	2,000.00	39%	779.35	779.35
51442 — Notices-Election	250.00	36%	90.77	90.77
51443 — Election-Certificate	1,050.00	33%	350.00	350.00
51444 — Supplies-Election	900.00	2%	18.00	18.00
51445 — Postage-Election	150.00	0%	0.00	0.00
51446 — Equipment Repair/Maint-Election	250.00	0%	0.00	0.00
Total 51440 — General Admin-Elections	4,600.00	27%	1,238.12	1,238.12
Total 51400 — General Admin-Clerk & Elections	29,593.00	23%	6,714.50	6,714.50
51500 — Financial Admin-Treas./Assessor				
51510 — Financial Admin-Treasurer				

Town of Primrose

2017 - 1st Quarterly Budget vs. Actual Report

Jan 1-Dec 31

Jan 1- March 31

	Approved 2017 Budget	Percentage to Date	Totals to date for the Year	1st Quarter Total
51511 — Treasurer-Salary*	6,000.00	23%	1,409.43	1,409.43
51512 — Treasurer-Parcel Count	200.00	0%	0.00	0.00
51513 — Treasurer-Per Diem	500.00	15%	75.00	75.00
51514 — Treasurer-FICA & MED	460.00	25%	113.68	113.68
51515 — Treasurer-Travel	150.00	32%	48.27	48.27
<b>Total 51510 — Financial Admin-Treasurer</b>	<b>7,310.00</b>	<b>22%</b>	<b>1,598.11</b>	<b>1,598.11</b>
51550 — Assessor				
51551 — Assessor-Contract	5,600.00	71%	3,990.00	3,990.00
<b>Total 51550 — Assessor</b>	<b>5,600.00</b>	<b>71%</b>	<b>3,990.00</b>	<b>3,990.00</b>
51590 — Other Financial Expenses	100.00	0%	0.00	0.00
<b>Total 51500 — Financial Admin-Treas./Assessor</b>	<b>13,010.00</b>	<b>43%</b>	<b>5,588.11</b>	<b>5,588.11</b>
51600 — General Buildings and plant				
51610 — Town Hall Utilities**	4,000.00	30%	1,206.66	1,206.66
51620 — Town Hall Maintenance	600.00	39%	236.03	236.03
51630 — General Buildings and plant - Other	1,000.00	35%	351.55	351.55
<b>Total 51600 — General Buildings and plant</b>	<b>5,600.00</b>	<b>26%</b>	<b>1,442.69</b>	<b>1,794.24</b>
51900 — Other General Government				
51932 — Highway-Insurance	9,320.00	0%	0.00	0.00
51938 — Other Insurance	270.00	63%	170.00	170.00
<b>Total 51900 — Other General Government</b>	<b>9,590.00</b>	<b>2%</b>	<b>170.00</b>	<b>170.00</b>
<b>Total 51000 — General Governmental Expenses</b>	<b>81,068.00</b>	<b>22%</b>	<b>17,839.38</b>	<b>18,190.93</b>
52000 — Public Safety				
52200 — Fire Protection				
52210 — Mt. Horeb Fire Department	18,204.16	57%	10,460.31	10,460.31
52211 — Mt. Horeb 2% Fire Dues	1,806.12	100%	1,806.12	1,806.12
52220 — New Glarus Fire Department	18,803.07	100%	18,803.07	18,803.07
52221 — New Glarus 2% Fire Dues	1,735.97	100%	1,735.97	1,735.97
<b>Total 52200 — Fire Protection</b>	<b>40,549.31</b>	<b>81%</b>	<b>32,805.47</b>	<b>32,805.47</b>
52300 — Ambulance/EMS				
52310 — Mt. Horeb-EMS	6,304.50	57%	3,593.57	3,593.57
52320 — New Glarus-EMS	5,915.70	0%	0.00	0.00
52330 — Belleville-EMS	2,231.72	68%	1,523.32	1,523.32
<b>Total 52300 — Ambulance/EMS</b>	<b>14,451.92</b>	<b>35%</b>	<b>5,116.89</b>	<b>5,116.89</b>
52500 — Emergency Insurance Shift	378.88	0%	0.00	0.00
52609 — Emergency Communication	2,462.00	11%	262.00	262.00
<b>Total 52000 — Public Safety</b>	<b>57,842.12</b>	<b>66%</b>	<b>38,184.36</b>	<b>38,184.36</b>
53000 — Public Works				
53311 — Town Hwy & Street Maintenance				
53301 — Wages-Public Works*	43,493.00	30%	13,014.57	13,014.57
53302 — Overtime-Public Works	1,100.00	50%	548.81	548.81
53303 — Public Works-FICA & MED	3,328.00	26%	854.59	854.59
53304 — Retirement-Public Works	2,870.00	26%	752.94	752.94
53306 — Part-Time- Wages-Public Works*	2,000.00	95%	1,894.10	1,894.10
53307 — PT-FICA-Public Works	160.00	84%	134.60	134.60
53308 — Garage Equipment Repairs/Maint	12,000.00	67%	7,981.60	7,981.60
53309 — Tire Purchases	3,000.00	60%	1,808.00	1,808.00
53310 — Hwy Mileage-Public Works	175.00	0%	0.00	0.00
53312 — Garage Utilities	2,500.00	69%	1,724.08	1,724.08
53313 — Garage Supplies/Maintenance	3,000.00	173%	5,197.03	5,197.03
53314 — Garage-Fuel & Oil	8,000.00	40%	3,205.18	3,205.18
<b>Total 53311 — Town Hwy &amp; Street Maintenance</b>	<b>81,626.00</b>	<b>45%</b>	<b>37,115.50</b>	<b>37,115.50</b>
53315 — Town-Hwy & Street Construction				
53316 — Sealcoating	26,000.00	0%	0.00	0.00
53317 — Wedge & Base Work	26,000.00	0%	0.00	0.00
53318 — Culvert & Bridge	1,500.00	0%	0.00	0.00
53319 — Road Signs	1,200.00	0%	0.00	0.00
53350 — Gravel Expense	4,000.00	6%	221.19	221.19

Town of Primrose

2017 - 1st Quarterly Budget vs. Actual Report

Jan 1-Dec 31

Jan 1- March 31

	Approved 2017 Budget	Percentage to Date	Totals to date for the Year	1st Quarter Total
53351 — Sand & Salt	9,700.00	120%	11,663.37	11,663.37
53352 — Cold Mix Blacktop	7,600.00	0%	0.00	0.00
<b>Total 53315 — Town-Hwy &amp; Street Construction</b>	<b>76,000.00</b>	<b>16%</b>	<b>11,884.56</b>	<b>11,884.56</b>
53330 — Other Transportation	800.00	0%	0.00	0.00
53600 — Sanitation				0.00
53620 — Refuse & Garbage Collection	25,191.60	24%	6,147.87	6,147.87
53635 — Recycling Expenditures	10,206.00	25%	2,551.53	2,551.53
<b>Total 53600 — Sanitation</b>	<b>35,397.60</b>	<b>25%</b>	<b>8,699.40</b>	<b>8,699.40</b>
<b>Total 53000 — Public Works</b>	<b>193,823.60</b>	<b>30%</b>	<b>57,699.46</b>	<b>57,699.46</b>
54000 — Health & Human Services				
54100 — Public health Services			8.67	8.67
54600 — Aging-Senior Programs	3,087.00	50%	1,543.00	1,543.00
54910 — Cemetery	110.00	0%	0.00	0.00
<b>Total 54000 — Health &amp; Human Services</b>	<b>3,197.00</b>	<b>49%</b>	<b>1,551.67</b>	<b>1,551.67</b>
57000 — Captial Outlay				
57200 — Public Safety				
57220 — Fire Protection outlay			0.00	0.00
57300 — Transportation Outlay				
57324 — Highway Equipment outlay	18,033.95	4%	789.50	789.50
<b>Total 57200 — Public Safety</b>	<b>18,033.95</b>	<b>4%</b>	<b>789.50</b>	<b>789.50</b>
58000 — Debt Service				
58100 — Debt Service Principal	43,794.69	100%	43,794.69	43,794.69
58212 — Interest & fiscal-Fire Protect	608.28	100%	608.28	608.28
58221 — Interest & Fiscal-Hwy & Street	2,220.41	100%	2,220.41	2,220.41
58290 — Other Interest & Fiscal Charges			0.00	0.00
<b>Total 58000 — Debt Service</b>	<b>46,623.38</b>	<b>100%</b>	<b>46,623.38</b>	<b>46,623.38</b>
<b>Total Expenses</b>	<b>400,588.05</b>	<b>40%</b>	<b>161,898.25</b>	<b>163,039.30</b>

Notes:

- + Deputy Clerk Fica& Med includes 51620 (cleaning hall) contribution
- \* Salaries include FWT, SWT, and employee's portion of Fica&Med
- \*\*Utilities include electric, phone, internet, and cell/fax service

<b>Opening Balance</b>	395,949.84
<b>Income</b>	-62,156.60
<b>Expenses</b>	163,039.30
<b>Clerk's Balance</b>	170,753.94

BALANCES INCLUDE

Investment, checking, and set asides.

Quarterly closing balance*	170,753.92
(*as reported on Treasurer's report)	
Variance	0.02

**Town of Primrose**  
2017  
*Schedule of Fees for Services*

Grading	\$65.00 per hour
Snow Plowing	\$65.00 per hour
Salt/Sanding Driveway	\$25.00 per occurrence
Town Hall Rental	\$60.00 per day
Notary Public	\$5.00 per signature

Dog Licenses

- \$10.00 each dog if spayed/neutered
- \$15.00 each dog if not spayed/neutered
- \$40.00 for kennel license (up to 12 dogs, then each additional dog is \$9.00)
- \$10.00 for puppy (under 6 months of age from January 1 of current year)
- \$5.00 late fee for licenses not purchased by April 1 of current year, unless you did not have the dog until after April 1.

## Town of Primrose 2017 Amortization Schedule

Loan	Date	Payment	Principle	Interest	Balance
Highway 2012	3/15/17	\$25,715.10	\$25,026.86	\$688.24	\$0.00
Fire Truck 2014		\$7,168.20	\$6,559.92	\$608.28	\$13,716.14
Tractor 2015		\$13,740.08	12,207.91	\$1,532.17	38,864.34
		<b>\$46,623.38</b>	<b>\$43,794.69</b>	<b>\$2,828.69</b>	<b>\$52,580.48</b>
Fire Truck 2014	3/15/18	\$7,168.20	\$6,756.72	\$411.48	\$6,959.42
Tractor 2015		\$13,740.08	\$12,574.15	1,165.93	\$26,290.19
		<b>\$20,908.28</b>	<b>\$19,330.87</b>	<b>\$1,577.41</b>	<b>\$33,249.61</b>
Fire Truck 2014	3/15/19	\$7,168.20	\$6,959.42	\$208.78	\$0.00
Tractor 2015		\$13,740.08	\$12,951.37	\$788.71	\$13,338.82
		<b>\$20,908.28</b>	<b>\$19,910.79</b>	<b>\$997.49</b>	<b>\$13,338.82</b>
Tractor 2015	3/15/20	<b>\$13,740.08</b>	<b>\$13,338.82</b>	<b>\$401.26</b>	<b>\$0.00</b>