

**TOWN OF PRIMROSE
BOARD OF SUPERVISORS
Agenda
MONDAY, June 5th, 2017 – 8:00 pm
8468 County Hwy A, Verona, WI 53593**

1. Call to Order at 8:03: Present were Dale Judd, Martha Gibson, Alex Elkins, Kristy Gorman and Ruth Hansen
2. Reading and approval of Board Minutes: Alex moved to approve the May 1st and May 10th minutes. Martha seconded. Motion passed 3-0.
3. Financial Reports: Alex moved to approve May 2017 financial statement. Martha seconded. Motion passed 3-0.
4. Treasurer's Report.
5. Approval of Bills
6. Julie and Dan LeGros: Discussion and possible action regarding development of driveways and access to parcels 0507-361-9560-5 and 0507-361-9580-1 for future development.

Mr. LeGros presented two options for dividing these two parcels, asking for Board approval of both configurations to facilitate sale. Plan A involved only shifting about a .5-acre triangle to the smaller parcel to improve driveway access. Plan B creates 3.2 acres for 0507-361-9560-5 and 6.5 for 0507-361-9580-1. Martha pointed out that the PC required that house would have to be on the 0507-361-9560-5 lot to use the available density. Mr. LeGros stated that he has discussed this subject with the County, and reports that the DC Zoning does not have issue with applying existing densities to the new parcel configuration, as long as the Town approves the plan. Martha was concerned about setting the precedent of transferring building rights from one parcel to another. Alex felt that it was such a small distance that it was best to locate the house in the best footprint for the site. Martha requested that the Board do a site visit, as she doesn't see any siting advantage to placing the building outside of the original 0507-361-9560-5. The Board was in agreement that either plan A or B would be acceptable otherwise.

Martha moved to approve the reconfiguration of the lot lines for 0507-361-9560-5 and 0507-361-9580-1 as shown by either exhibit A or B for the purpose of a driveway to reach the older parcel. The location of the building itself will have to be approved at a future date and after a (no-fee) site visit by the Board. Dale seconded. Motion passed 3-0.

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7. Bill Haack: Discussion and possible action regarding Application for CSM, Rezone, ROW Vacation for Haack properties on Liberty Street.

Mr. Haack and Mat Fleming discussed the JSG engineering package for future development. A shift of the Right-of-Way for better driveway access was the primary change from previous plans. Vacation of ROW will require one additional document to be drawn up for Town approval, and will be effective upon approval of the CSM.

The package included a Driveway and Easement Agreement. The responsibility of maintenance of the driveways falls to the Haack Trust and Owners, while maintenance of the remainder of the roadway up to Jai Haack's house, would continue to be the responsibility of the Town of Primrose. Martha suggested that Board approval of this package be contingent upon review by the Town's attorney. Mat Flemming acknowledged that the condition of the portion of Liberty Road under Town control needs to be maintained to the standards of other, similar roadways in Primrose. Dale made motion to approve the package contingent upon review by the Town Attorney. Martha seconded. Motion passed 3-0.

8. Planning Commission Chairman: Discussion and possible action regarding reinstatement of current Planning Commission Chair, David Cordray.
Dale made recommendation that the Board reinstate David Cordray as a member of the Planning Commission and as the Chairman of that body. Alex seconded. Motion passed 3-0.
9. Discussion and possible action on correcting miscalculated base salaries for Town Board supervisors resulting in an underpayment in previous years.
Alex suggested that the total sum be paid out of the 2018 budget, as this amount (\$3,889.47) is not in the 2017 budget. Kristy agreed that monies should not be pulled out of the set-aside funds to cover this, but retained to cover future tax reassessments. She also suggested quarterly payroll payments instead of annual. Dale made motion to delay the payment of delinquent payroll amounts until January 2018, and that this be the final settlement for this matter. Martha seconded. Motion passed 3-0.
10. Discussion and possible action regarding the ditch mower.

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Dale reported that the Patrolman Thompson was able to demo a 2-pan mower for 2 days free of charge. This may be presented as a possible option at the budget workshop for next year.

11. Discussion and possible action on date and time for a DCTA Executive Board special election to be held at the Primrose town hall. Additional discussion on having the same group meet after the election to discuss items they want to see the DCTA accomplish and or change in 2017.

Alex and Martha expect to attend the meeting. Potential dates of Wednesday, June 7th and Thursday, June 8th (5pm or 7pm) were added to the Doodle Poll that originated from DCTA. Clerk to send poll results to Board members and post meeting.

12. Clerk's comments:

Clerk to put Flach Hisel variance on next months agenda.

13. Public comments: Only agenda items may have action taken.

14. Discussion/possible action on proposed agricultural buildings.

Steve Ottman: Mr. Ottman proposed a 40' x 65' or smaller agricultural building about 40' behind his existing shed, and presented a plan showing the layout. Alex made motion to approve the plan as presented on exhibit A. Dale seconded. Motion passed 3-0.

Dale Ketelboeter: Mr. 40' x 80' agricultural building 50' from existing and parallel to the existing building. He currently has 8 acres, and the full footprint will be on that parcel. This land is not and has not been cropped or in CRP. Dale moved to approve the proposed dev. Martha seconded 3-0.

Business for next month's agenda:

Julie and Dan LeGros

Haack.

Flach/LaCasse.

15. Adjournment at 9:50 pm. Dale moved to adjourn. Martha seconded. Motion passed 3-0.

Post: June 6th, 2017

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