

**TOWN OF PRIMROSE**  
**BOARD OF SUPERVISORS/ PLANNING COMMISSION**  
**Minutes - Unapproved**  
**MONDAY, January 8<sup>th</sup> 2018 – 8:00 pm**  
**8468 County Hwy A, Verona, WI 53593**

1. Call to Order at 8:05. Present were Dale Judd, Martha Gibson, Alex Elkins, Kristy Gorman and Ruth Hansen.
2. Reading and approval of Board Minutes: Martha moved to approve the minutes of the December 4<sup>th</sup> and December 26<sup>th</sup> meetings. Alex seconded. Motion passed 3-0.
3. Financial Reports: Clerk presented 2017 fourth quarter Budget vs. Actual report, and asked for approval for R&R repairs to large garage door, to come out of Building Maintenance fund. Martha moved to accept the bid, Alex seconded. Motion passed 3-0.  
  
Alex suggested that Dale and Mike Sutter make list of priorities for repair. Clerk to then post requests for bids.
4. Treasurer's Report. Kristy presented the December 2017 Treasurer's report. Carry over from 2017, excluding set-asides, was reported to be \$45,674.09. Alex moved to approve the report. Martha seconded. Motion passed 3-0.
5. Approval of Bills
6. Bill Haack:

Discussion and possible action regarding finalization of Discontinuation/Dedication of a portion of Liberty Street.

Resolution (#2018-01) to Accept Dedication of additional Right-of-Way for Liberty Street in the Town of Primrose, Dane County, Wisconsin.

Glen Reynolds stated that the Dissolution, Dedication, and Quit Claim documents presented by Mr. Haack's attorney are the necessary instruments required to formalize the changes necessary to Liberty Street right-of-ways in order to legally grant access to the proposed 4-unit development and the existing residences.

He further stated that the Dedication is an agreement that stipulates that Mr. Haack has the responsibility to improve and maintain the redesigned roadway to meet standards acceptable to the town.

Martha moved to approve the Resolution accepting the Dedication of additional right-of-way for Liberty Street contingent upon accepting and signing the Driveway and Easement Agreement which states that Mr. Haack and future residents are responsibility for maintaining the road. Glenn Reynolds asked Bill Haack if he agreed to those terms as well. Mr. Haack replied that he did. Alex seconded Martha's motion. The motion passed 3-0.

Open Meetings Notice: If this meeting is attended by one or more members of a Township governmental body who are not members of the body identified in this notice, their attendance may create a quorum under Wisconsin Open Meetings Law; However, no formal action will be taken by any governmental body at the above stated meeting other than the body identified in this meeting notice.

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7. Roger Lane: Presentation and discussion regarding the comprehensive revision to Dane County Zoning Ordinance (Chapter 10 Dane County Code).

Mr. Lane explained the process for the ZLR committee for adoption of the new zoning classifications. He then went through the various zoning codes, and explained their application. The proposed zoning reclassifications have new titles, and are more clearly defined in order to better fit actual land uses. Clarifications for when a Conditional Use Permit is required were explained. Mr. Lane provided the Town with full copies of the proposed Code, with the changes highlighted.

Questions from the audience were in regards to set-backs, densities, and Town responsibilities. Little has changed in regard to set-backs for each zoning code, and density restrictions remain as before. The Town will have the opportunity to

- a) Use the new code, and allow zoning authority by Dane County
- b) Develop their own zoning code, and authority
- c) Do nothing, and proceed without any zoning restrictions.

Mr. Lane also gave the Town 3 large maps, which will remain on display at the Town Hall.

8. Clerk's comments: The Clerk reported that Dale needs to update his training for the Board of Review. The Board agreed to fund his training in Mineral Point on February 16<sup>th</sup>.
9. Public comments: Only agenda items may have action taken. None.
10. Discussion/possible action on proposed agricultural buildings. None.
11. Business for next month's agenda:
12. Adjournment: 10:42pm, Alex moved to adjourn. Martha seconded. Motion passed 3-0.

Post: January 10th, 2017