

**TOWN OF PRIMROSE  
BOARD OF SUPERVISORS  
Minutes  
MONDAY, July 2<sup>nd</sup>, 2018 – 8:00 pm  
8468 County Hwy A, Verona, WI 53593**

1. Call to Order: 8:06 pm. Present were Dale Judd, Alex Elkins, Martha Gibson, Kristy Gorman.
2. Reading and approval of Board Minutes: Martha moved to approve the minutes of June 4<sup>th</sup>. Alex requested an amendment to item 11. Dale seconded the motion with that change. Motion passed 3-0.
3. Financial Report. The Clerk distributed the June Budget vs. Actual; discussion occurred during item 7.
4. Treasurer's Report; Martha moved to approve the Treasurer's report. Alex seconded. The motion passed 3-0.
5. Approval of Bills
6. Mount Pleasant Cemetery: Discussion and possible action regarding maintenance of the cemetery grounds.

Dale expressed his feelings that the cemetery should be mowed especially for Memorial Day.

Martha stated that Ed Flesch has volunteered to maintain the grounds and repair the aging tombstones. He also has an interest in the native plants.

Mr. Flesch reported that other cemeteries have used a balanced approach to maintaining the graves while promoting native plant species, and proposed using Greens Prairie in York as a model. He pointed out two past Chairmen of Primrose that are buried there and indicated some gravestone maintenance that is needed.

David Cordray reported that he found a total of 32 species there. He suggested that a reasonable compromise could be found between grave care and plant care.

Martha suggested that a plaque be put up that states who is buried there. Mr. Flesch reported that the cement that was used was inappropriate for the stones.

Leland Crimmons stated that he had done some research and found that Dane County does not have a policy for overseeing maintenance of cemeteries.

Martha moved to mow the front part of the grounds and paths to the graves and let Mr. Flesch care for the grounds for two years and see how it looks.

Alex agreed, and felt that a sign explaining the plan, giving good respect to those buried there would be in order. Martha asked that Mr. Flesch follow approved methods when working with the gravestones.

Open Meetings Notice: If this meeting is attended by one or more members of a Township governmental body who are not members of the body identified in this notice, their attendance may create a quorum under Wisconsin Open Meetings Law; However, no formal action will be taken by any governmental body at the above stated meeting other than the body identified in this meeting notice.

**TOWN OF PRIMROSE**  
**BOARD OF SUPERVISORS**  
**Minutes**  
**MONDAY, July 2<sup>nd</sup>, 2018 – 8:00 pm**  
**8468 County Hwy A, Verona, WI 53593**

Mr. Flesch offered to donate time and money to maintain the cemetery.

7. 2018 Budget Amendment: Discussion and possible action regarding updating 2018 Budget based on current income and expense data.

The Clerk presented a revised budget that is more accurate than the one approved in November. Bruce Gorman suggested that no further changes be made at this time, but let revisions be made as necessary later in the year. He also suggested that budgets have revision numbers associated with them. The Clerk agreed to use revision numbers.

Martha moved to approve the amended 2018 Budget as presented on July 2<sup>nd</sup>. Alex seconded the motion. The motion passed 3-0.

8. Discussion and possible action regarding advertising for bids for vehicle to replace Orange Peterbilt.

As the Orange Peterbilt is 20 years old, and it was requested at the Annual Meeting that bids be sought to replace it, Dale reported that he has made some inquiries. He has spoken to Madison Trucks and they have an 8-month lead time needed to supply the vehicles. Dale felt that a tandem truck would be more appropriate to the work needed than single axle.

Alex suggested that the Town have a single flow chart showing all upcoming loans and big-ticket-item costs. It would allow the Town to make more educated decisions.

Dawn suggested a log book could be kept for each vehicle. She also questioned the need for 3 trucks. Dale felt that in times of heavy snow, or if another vehicle is out of commission, 3 is important.

Dale made motion that comparative bids for both a single and a dual axel replacement truck for the Orange Peterbilt be made. Alex seconded. Motion passed 3-0.

9. Travis Thompson: Discussion and possible action regarding building sites on parcel 0507-301-9501-8.

All Board members did look at the parcel individually last week. They agreed that the grassed pad area seemed to be an appropriate place to build. Mr. Thompson stated that that area had never been in crops. Alex stated that this area was an approved building site and driveway 1998. The area around that pad has been put in corn since that time, but the grassy pad itself remains untilled at this date. As the driveway has not been tilled, but the field planted around it, it is still acceptable.

Mr. Thompson reiterated that he would be approved to build on the grassed area and use the driveway as it is located currently. Alex suggested that the Clerk draft a letter stating this approval.

Open Meetings Notice: If this meeting is attended by one or more members of a Township governmental body who are not members of the body identified in this notice, their attendance may create a quorum under Wisconsin Open Meetings Law; However, no formal action will be taken by any governmental body at the above stated meeting other than the body identified in this meeting notice.

**TOWN OF PRIMROSE  
BOARD OF SUPERVISORS  
Minutes  
MONDAY, July 2<sup>nd</sup>, 2018 – 8:00 pm  
8468 County Hwy A, Verona, WI 53593**

Martha moved to confirm that there is a building site at the end of the driveway in the grassy area that has not been tilled, as indicated by exhibit A. Dale seconded. Motion passed 3-0.

10. Marsha Ralston and Savannah Grindle: Discussion and possible action regarding installation of a mobile home at 8428 Grindle Road, parcel 0507-142-9250-5.

Marsha and Savannah have asked to have their item postponed to the August meeting.

11. Karl Whisler: Discussion and possible action regarding driveway siting and rezone for development of property at 9007 County Highway A, parcel 0507-174-9500-4.

Dale Judd recused himself for this discussion.

Mr. Whisler presented aerial photos going back to 1979. These were reviewed, and it was determined that the proposed building site has not been in crops but has been pasture. The site visit on Saturday, June 30<sup>th</sup> was to look at the new location for the driveway. Martha indicated that the new location allows headlights to shine directly into Waefler's windows. Martha has spoken to Phil Waefler, and he seemed to be ok with the new driveway. Alex moved to approve the proposed house in the area indicated using either

- 1) The proposed driveway off Norland road driveway layout or
- 2) The current field road off Highway A location, contingent on a letter from the Waeflers waiving their right to apply the 500-foot rule.

Martha seconded. passed 2-0, 1 abstention.

12. Gerald and Dianne Campbell: Discussion and possible action regarding rezone and development of parcel 0507-084-8001-9.

The Campbells presented their plan for a driveway and 3-acre building site, in the wooded area in their 22-acre parcel.

Martha explained that the driveway engineers report was basically to satisfy erosion control requirements, and that the slopes were [below 13%]\*\* throughout. The drive leads to several small natural clearings in the woods. There are other bushy areas that were determined to be acceptable building sites by the Planning Commission.

Dale made motion to approve Gerry and Diane Campbells rezone for their parcel as shown on the DCPREZ-2018-11319. Alex made a friendly amendment suggested a variance from the 10-acre requirement to a 3-acre parcel, with the condition that the remainder of parcel 0507-084-8001-9 can only have one additional build with a parcel size not greater than 12 acres.

Open Meetings Notice: If this meeting is attended by one or more members of a Township governmental body who are not members of the body identified in this notice, their attendance may create a quorum under Wisconsin Open Meetings Law; However, no formal action will be taken by any governmental body at the above stated meeting other than the body identified in this meeting notice.

**TOWN OF PRIMROSE  
BOARD OF SUPERVISORS  
Minutes  
MONDAY, July 2<sup>nd</sup>, 2018 – 8:00 pm  
8468 County Hwy A, Verona, WI 53593**

Martha seconded. Motion passed 3-0.

13. Discussion and possible action regarding the 2018-19 Propane contract. Dale made motion to approve the .10/gal pre-booking with Premier that locks the propane cost at 1.349/gal. Martha seconded. Motion passed 3-0.

14. Public comments: Only agenda items may have action taken.

Business for next month's agenda: Ralston, Otto rezone, Deer Creek CUP.

15. Adjournment 10:22pm Dale made motion to adjourn. Alex seconded. Motion passed 3-0.

\*\*Amended at August 6 Board meeting      Minutes taken by Ruth Hansen, Clerk.

Posted: August 8, 2018

Open Meetings Notice: If this meeting is attended by one or more members of a Township governmental body who are not members of the body identified in this notice, their attendance may create a quorum under Wisconsin Open Meetings Law; However, no formal action will be taken by any governmental body at the above stated meeting other than the body identified in this meeting notice.