

**TOWN OF PRIMROSE
BOARD OF SUPERVISORS
Minutes - Unapproved
MONDAY, September 10th, 2018 – 8:00 pm
8468 County Hwy A, Verona, WI 53593**

1. Call to Order at 8:02pm. Dale Judd and Martha Gibson were present.
2. Reading and approval of Board Minutes: Martha moved to approve the minutes of August 6th. Dale seconded. Motion passed 2-0. August 27th minutes approval tabled.
3. Financial Report: The Clerk presented the Budget vs. Actual for the month of August. She asked to increase the budget amount for the Other Insurance (line item 51938) by \$116 to cover the 2016-2017 Workman's Compensation audit fee. She also asked to increase the Appraiser's 2019 budget amount (line item 51551) by 500\$ to match the current contract. Both amounts to be taken from the Office supplies line item 51431. Martha moved to move \$616.00 from Office Supplies. Dale seconded. Motion passed 2-0.
4. Treasurer's Report: As Kristy was not present, Dale read the August Treasurer's report. Martha dale 2-0.
5. Approval of Bills
6. Sandra Kruse: Discussion and possible action regarding construction of a 36' x 14' residential accessory building at 8505 Miller Road, parcel 0507-034-9690-0.

Ted Kruse presented his plan for the storage shed. It is a prefabricated structure to be placed in the footprint of the previous structure. Martha explained that a larger structure was approved a couple of years ago. Martha moved to approve the storage shed as presented. Dale seconded. Motion passed 2-0.
7. Leland Crimmins and Brian Cleary: Discussion and possible action regarding "No Engine Braking" signage at the intersection of County Road A and U.

Mr. Crimmins explained that southbound traffic on U causes a significant amount of noise due to engine braking. Martha moved that the Town request 3 No Engine Braking signs on U and A. Dale seconded. Motion passed 2-0.
8. Mike Fagan, Concord Property Management, Michelle Knapp: Discussion and possible action regarding a Conditional Use Permit for a horse boarding and training facility at 9306 County Highway G, parcel 0507-323-8540-0.

Martha explained that the PC had a site view and had subsequently voted to approve the proposed CUP. Michelle explained that due to recent flooding they have shifted the arena away from the existing barn enough to handle stormwater run-off. It would still be within the approved building envelope. Dale requested that the Township be contacted when the final building is staked out so that they could review the building

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location prior to construction. Michelle agreed. Dale made motion to approve the CUP and the proposed building plan, with the contingency that they contact the Board when the arena is staked out. Martha seconded. Motion passed 2-0.

9. Discussion and possible action regarding the 2019 Mt. Horeb Joint Area Fire Department Budget.

Dale reported that the MHJAFD 2019 budget has a 8.4% increase over 2018 due to increased labor costs. The Clerk reported that the amount of increase would be \$2,085. Dale further suggested that the Primrose portion of sale amount of the old building on Main street could be rolled back into loan. Dawn questioned how the money would be applied to the loan. Dale didn't think that the sale of building money could be used for the first payment but might be applied to our overall debt. Dawn suggested that the money might be more useful to apply to the Primrose 2019 budget due to the lack of State aid in 2019 and increased Town expenses. Martha suggested that if and when the building sells, the Town could apply it to whatever loan we are paying the highest rate on. Dale agreed that this decision could be left open for review at a later time.

Dale made motion that the proposed 2019 MHJAFD budget be approved. Martha seconded. Motion passed 2-0.

10. Discussion and possible action regarding Ganzer field access to McKay property.

Dale reported that he had spoken to Phil Ganzer. Mr Ganzer is seeking permission to place gravel in the right-of-way on Ridge Drive, west of Peerless Road, in order to get agricultural semis into the field and off the road. As it is on the crest of the hill, no culvert would be required. Dale made motion to improve field access on McKay property. Martha seconded. Motion passed 2-0.

11. Discussion and possible action regarding appointment of new member to Planning Commission.

Dale reported that Lynn Pitmann has expressed an interest in being on the Planning Commission. Dale made motion that she be appointed to fill Dave Cordray's term. Martha seconded. Motion passed 2-0.

12. Discussion and possible action regarding Tree Cutting Bids.

The Clerk reported receiving no bids from professional tree services, but that generally the fee is around \$295 per hour for a crew. She suggested rental of an overhead cutter in Spring. Dale stated that the trees in question (specifically Oakgrove road) are too large for that. Martha stated that she feels the Town should try to hire professional tree

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service for selective work. The Clerk is to get a professional cutter to work with Mike to get a bid for just cutting, with Mike doing the clean-up.

13. Discussion and possible action regarding Truck Bids.

None have been received.

14. Discussion and possible action regarding securing funds to cover road repair costs due to recent storm damage and flooding.

Clerk presented bids to date. As BST has withdrawn their bid due to time constraints, and Hammersley and Fink's did not respond to the bid requests, Harold's is the only bid for the work. Dawn asked if the Town could start the work with existing budget, as opposed to getting a loan. Dale suggested that the Town use the existing gravel budget to do the simpler portion of repair. Springrose Road and Black Cap Road need specific bids from Harolds. Based on that bid, the Town might consider doing the work with material being trucked into the site by professionals.

Clerk to post Flood Damage Loan meeting if current budget cannot cover costs. This meeting to be at 7:30pm on October 1 should it be necessary.

15. Clerk's comments. Clerk requested that the Patrolman carry the Dane Com radio as Emergency Dane sometimes needs to reach him.

16. Public comments: Only agenda items may have action taken.

Dawn questioned why Marsha Ralston had been allowed to rezone 1.97 acres when the Land Use Plan requires a 2-acre minimum. The Board acknowledged that this may have been an oversight, and that the parcel size was chosen to stay out of tilled land. Dale stated that he will call Marsha Ralston to discuss this.

17. Business for next month's agenda: Road repair loan, truck bids, tree trimming bids, possible special meeting for loan. FEMA update.

18. Adjournment: Dale made motion to adjourn at 9:38. Martha seconded. Motion passed 2-0.

Posted: September 11th, 2018

Minutes submitted by Ruth Hansen

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