

**TOWN OF PRIMROSE
PLANNING COMMISSION
Minutes
MONDAY, December 3rd, 2018 – 7:00 pm
8468 County Hwy A, Verona, WI 53593**

1. Call to Order at 7: 04 Steven Flach, Gretchen Hayward, Jerry Judd
2. Reading and approval of minutes: Gretchen moved to approve the minutes of the site view on November 24th. Lynn seconded. Motion passed 4-0. Lynn moved to approve the minutes of November 19th. Jerry seconded. Motion passed 4-0.
3. Discussion and possible action regarding changes to the timing and nature of public comments in relation to the agenda items.

Steve explained the proposal that any public comments occur during the time of the item presentation, rather than after the presenter has left.

Gretchen proposed that the Chair would call Public Comments as open, then closed, after which the Planning Commission would discuss and vote on each agenda item. Any further discussion would be put on the next month's agenda. Lynn made motion as such. Gretchen seconded. Motion passed 4-0.

4. Andrew Haag: Discussion and possible action regarding potential siting locations for residence and residential driveway on parcel 0507-092-9002-0.

Andy stated that they got approval from the County for access off County Highway G, being 39' from Devin Dahlk's property line. Site lines were determined to be 630' or more. The proposed building envelope is more than 500' from any neighboring buildings. Andy presented an engineer's proposed driveway plan that, due to terrain, having two possibilities. He further presented historical maps showing the CRP land which showed the driveway location to have been wooded at least as of 1987.

The proposed driveway is within 500' of a small shed on Dahlk's property. Gretchen suggested that they get a waiver for the driveway location being within 500' of neighboring buildings.

Open for Public Comments: None

Public Comments closed.

Steve asked that they get a waiver from the neighbors. Andy got Devin Dahlk on speaker phone. Gretchen explained the 500' rule, and that a proposed driveway lay between the two shown on the engineers report (exhibit A) and would be less than 500' from existing buildings on the Dahlk property. They asked Mr. Dahlk if he would approve the driveway. Devin stated that he approved. The buyer, Brett Myers, stated that he may still pursue the option coming off of Britt Valley in the future.

Open Meetings Notice: If this meeting is attended by one or more members of a Township governmental body who are not members of the body identified in this notice, their attendance may create a quorum under Wisconsin Open Meetings Law; However, no formal action will be taken by any governmental body at the above stated meeting other than the body identified in this meeting notice.

**TOWN OF PRIMROSE
PLANNING COMMISSION
Minutes
MONDAY, December 3rd, 2018 – 7:00 pm
8468 County Hwy A, Verona, WI 53593**

Gretchen moved to allow a building site on this parcel, contingent on an engineer's report for the driveway. Lynn seconded. Motion passed 3-0 with one abstention.

5. Business for next month's agenda: none at this time.
6. Adjournment at 7:45pm. Gretchen moved to adjourn. Lynn seconded. Motion passed 4-0.

Posted: December 4th, 2018- Ruth Hansen

Minutes Amended Dec 17th, 2018

Open Meetings Notice: If this meeting is attended by one or more members of a Township governmental body who are not members of the body identified in this notice, their attendance may create a quorum under Wisconsin Open Meetings Law; However, no formal action will be taken by any governmental body at the above stated meeting other than the body identified in this meeting notice.