

**TOWN OF PRIMROSE
BOARD OF SUPERVISORS
Minutes
MONDAY, January 7th, 2019 – 8:00 pm
8468 County Hwy A, Verona, WI 53593**

1. Call to Order at 8:00pm. Dale Judd, Martha Gibson, Alex Elkins and Kristy Gorman were present.
2. Reading and approval of Board Minutes of Dec 3, of Dec 20th, Road Inspection Minutes.
Alex moved to approve the minutes of December 3rd, 2018. Dale seconded. Motion passed 2-0 with one abstention.

Martha moved to approve the minutes of December 20th, 2018. Dale seconded. Motion passed 2-0, with one abstention.

Road Inspection Minutes were not available for review.
3. Treasurer's Report. Kristy presented the December Financial report.
Alex asked for confirmation of the carry-over amount. Kristy reported that after set-asides, carry over at the end of 2018 was \$77,335.53. Dale explained that the Scott's bill in December increased late-year spending, and that there was a final positive balance from the 2018 Budget of \$33,811.783. Martha moved to approve the report. Alex seconded. Motion passed 3-0.
4. Budget vs. Actual Report for December 2018. The Clerk submitted the Budget vs. Actual report for 2018.
Discussion had been made in item #3. Dawn questioned how there could be so much left over at the end of 2018. The Clerk responded that the Town had been cautious in spending in all categories due to reduce income at the beginning of the year.
5. Discussion and possible action regarding allocation of funds to cover 2019 Budgetary expenses.
Clerk requested that \$37,825.03 be taken out of cash-on-hand to create a balanced 2019 Budget. Martha moved to approve this allocation of funds. Dale seconded. Motion passed 3-0.
6. Discussion and possible action regarding over-assessment of property by Assessor.
Kristy reported that the Assessor added 10-12 acres to a parcel, resulting about 180\$ over taxation. If it is less than \$500, by contract, the Assessor doesn't have to cover it. Therefore either the Town or the land-owner has to pay for the error. Alex felt that it was unreasonable to make the land owner pay for the Assessor's error. Dale made motion for the Town to pay it this time, but to make it part of the next contract with the

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Assessor that they cover the cost of their own errors. Martha seconded. Motion passed 3-0.

7. Approval of Bills

8. Public comments: Only agenda items may have action taken.

9. Karl Whisler and Katherine Spring: Discussion and possible action regarding rezoning parcels 0507-171-9790-7 and 0507-171-9500-7.

Dale recused himself. Mr. Whisler explained that the parcels on Norland Road would be rezoned. Katherine Spring wants to purchase a “buffer zone” being the surrounding parcel and then rezoned to A-2. Martha moved to approve this rezone from A-1(EX) to A-2. Alex seconded. Motion passed 2-0 with one abstention.

10. Ron Hellenbrand and Tara Jenswold: Discussion and possible action regarding building options on parcels 0507-281-9840-0 and 0507-281-9930-0.

Mr. Hellenbrand presented this plan for a machine shed behind the house. Martha moved to approve the exhibit building on parcel 0507-281-9930-0 as shown on Exhibit B. Dale seconded. Motion passed 3-0.

Then Mr. Hellenbrand presented a plan to construct an 18’x 40’ cattle shed, south of Ridge Dr. They have recently learned that the required set-back from the property line is 66’ (for livestock), so the small, wooded triangle is out of the question. Their current plan is to nestle it against the wooded area in the northeast corner of the parcel with the open side facing west. Dale asked that they stake it out for review prior to Board approval. A site visit date of January 12th at 9:30am.

11. Brett Myers: Discussion and possible action regarding rezoning parcel 0507-092-9002-0 from A1(ex) to RH-3.

Mr. Myers reported that Roger Lane wanted to rezone all three of the parcels (0507-092-9002-0, 0507-092-8811-0, 0507-093-8620-0) as either RR-4 or RR-8, rather than “spot zoning”.

Dale made motion to approve the rezone of all three parcels, or as required by Dane County, from A1(EX) to RR-4 or RR-8. Martha seconded. Motion passed 3-0.

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12. Discussion and possible action regarding opening the request for bids for 2019 road work.

Dale reported Jim Town road and Miller road were on the list for road construction for 2019. On the Road Inspection the Board decided to start doing “quadrant repairs” to save costs. This will go into action in 2020. Clerk to requested permission to put work out to bid. The Board granted that permission. Bill Haack asked if there was any consideration for Liberty Road. Dale stated that recycled material was planned for that road, along with Grindle Road.

13. Discussion regarding review of the Comprehensive Plan.

Dale began the discussion by asking how much it will take to update and reprint the Comprehensive Plan. Martha added that all the data in the document is outdated and would be needed to be updated. Dale asked Martha to investigate the approximate cost of getting updated data. Martha felt that a resident’s survey was a good way to move forward. Bill Haack stated that he has had interests that have not been addressed over the years, and that he has submitted a formal letter to the Town presenting his concerns. Dawn suggested a round table kind of discussion after the Town speaks to the County (find out what the County’s expectations are). Dawn further suggested we define what it is to be a “farmer”, as farming has changed a great deal over the last 10 years. Alex felt that increase development creates increased cost to the Town, and this should be researched and that breakdown should be in the Comprehensive Plan. Martha will contact the County to determine their expectations for the update.

14. Clerk’s comments: none

15. Business for next month’s agenda: Hellenbrand cattle shed

16. Adjournment Martha, Alex 3-0 at 9:53
2019

Posted: January 8,