

**TOWN OF PRIMROSE  
BOARD OF SUPERVISORS  
Minutes – Unapproved  
MONDAY, July 1, 2019 – 8:00 pm  
8468 County Hwy A, Verona, WI 53593**

1. Call to Order at 8:00 pm. Dale Judd, Alex Elkins, and Dave Garfoot were present.
2. Appointment of Theresa Judd to take minutes. Approved 2-0.
3. Reading and approval of Board Minutes of June 3.  
Alex moved to approve the minutes. Dale seconded. Motion passed 2-0.
4. Treasurer's report and approval of bills  
Dave read the Treasurer's report. Alex moved to approve financial statement and bills for June. Florence Connors questioned if Kristy Gorman was receiving a check for her work on the website. The June 3 minutes state the check for \$120 be added to the July expenditures. Alex moved to approve the Treasurer's report. Dale seconded. Motion passed 2-0.
5. Budget vs. Actual report – not available today – table to next month  
Dave stated we have \$85,108.67 from Payne & Dolan bid. FEMA money has not arrived yet. We did receive our portion of the money from the sale of the old fire station property. Dave asked if this money should be used for overlay budget of \$10,000 now and reallocated when the LRIP money comes (approximately \$14,000).  
Dale moved to take money from sale proceeds to cover Payne & Dolan bill. Once paid, reallocate to correct categories once LRIP money is received. Alex seconded. Motion passed 2-0.  
Dave mentioned we received the quarterly transportation aid and it was deposited this morning. It will be in next month's budget.
6. Public comments: Only agenda items may have action taken  
Florence read a letter from Dawn Haag regarding reappointment of town clerk. Florence asked if Ruth has a calendar that she can review when things are due. Alex suggested Florence speak with Ruth privately about this.
7. Main Street fire station property: Discussion and possible action regarding proceeds from sale of property  
Discussed as part of item number 5 above.
8. Reappointment of Planning Commission members: Discussion and possible action  
Gretchen Hayward, Jerry Judd, Lynn Pitman – terms to expire April 30, 2022  
Alex moved we approve Gretchen, Jerry, and Lynn for new term to expire April 30, 2022. Dale seconded. Motion passed 2-0.
9. Reappointment of clerk: Discussion and possible action  
Dale moved to reappoint Ruth Hansen to two-year term to expire April 30, 2021. Alex seconded. Motion passed 2-0.
10. Agricultural buildings: Discussion and possible action  
No discussion or action.

11. Highway equipment and truck: Discussion and possible action

Dale commented the vendors are waiting for the town to narrow bid down to a specific vendor. We need to schedule time to meet with them to get prices finalized prior to our budget review. Dale recommended Dave contact the Board of Commissioners of Public Land (BCPL) to see what options are (interest rates, etc.). Dale would like options by our August meeting. Alex suggested we invite vendors to August or September meeting. Dale suggested scheduling a separate meeting to have vendors present to the town board. Kaitlin Conroy from the Mount Horeb Mail asked for more information on the trucks and equipment. The Board informed her this discussion has been happening for a while and was approved at our budget meeting to get bids. We presently have two snowplow trucks (20 years and 10 years old) and are looking to upgrade equipment.

12. Comprehensive Plan: Discussion regarding review of plan

We have not moved forward with any discussions with the planning commission. Alex mentioned having land categories. Alex feels we can move more of this discussion into 2020. Bill Haack asked when we have to notify the County if we want to change plan. Alex stated by the end of the year. Alex suggested this be discussed in September or October.

Florence commented that voters were asked to provide email addresses at the April election in case a survey was sent out. Alex stated a survey may not be done this year or may not be needed at all. Bill Haack recommended a survey be completed for public input. The town board is looking into the cost of completing a survey. If we do a survey, we want to reach whole populous. Bill suggested holding a special meeting for public comment.

13. Road work: Discussion and possible action

Mike is working on filling potholes. Alex mentioned Miller Road and Jim Town road are looking good. Mike commented that shoulder graveling was very fine.

14. Clerk's comments: none

15. Business for next month's agenda:

- Truck & equipment – may call special meeting for vendors
- Comp plan discussion – set a date for special meeting. Dale asked Lynn Pitman to add to the next planning commission meeting agenda.
- Budget vs. actual

16. Adjournment: Alex moved to adjourn at 8:44 pm. Dale seconded. Motion passed 2-0.