

**TOWN OF PRIMROSE
PLANNING COMMISSION
Minutes
MONDAY, July 15th, 2019 – 7:30 pm
8468 County Hwy A, Verona, WI 53593**

1. Call to Order at 7:37pm. Steven Flach, Gretchen Hayward, Lynn Pitman, Martha Gibson, and Jerry Judd were present.
2. Reading and approval of minutes of June 17th. Martha moved to approve with the addition of Lynn Pitman to Item #1. Gretchen seconded. Motion passed 4-0 with one abstention.

Reading and approval of minutes of site view minutes of Tuesday April 23, Dopp Parcel.
Reading and approval of minutes of site view of Tuesday April 23, MacLean parcel.
Steve moved to approve the site view minutes. Lynn seconded. Motion passed 3-0 with 2 abstentions.

3. Lary Slotten: Discussion regarding retirement build associated with Slotten farm.

Public Comments opened: none

Public Comments closed:

Mr. Slotten stated that he has a retirement build on the Slotten Farm. He wanted to know where he could build, and could he build it on speculation (rent it out until his retirement). Martha stated that if acceptable pasture or woods lots are available, they must be used. If none are available, a lot can be sited on the edge of the woods. Jerry explained that this retirement build would have to be built only for retirement and could not be rented out.

Mr. Slotten agreed to provide maps for future meeting.

4. James Leuzinger: Discussion and possible action regarding storage shed on parcel 0507-084-8175-0.

Public Comments opened:

Public Comments closed:

Mr. Leuzinger was not present. Martha Lynn moved to table. Lynn seconded. Motion passed 5-0.

5. Discussion and possible action regard the Planning Commission check list for project reviews.

Public Comments opened: none

Public Comments closed:

Open Meetings Notice: If this meeting is attended by one or more members of a Township governmental body who are not members of the body identified in this notice, their attendance may create a quorum under Wisconsin Open Meetings Law; However, no formal action will be taken by any governmental body at the above stated meeting other than the body identified in this meeting notice.

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Lynn presented the original review form, reformatted. She noted that the driveway permit checklist already covers most of the details and may not need to be repeated. Martha pointed out that the driveway permit is enforced by the Board, not the PC. It was decided to only verbally explain the specific driveway requirements to the applicant as it is under the Board jurisdiction. Martha moved to approve the draft with the deletions of proposed width and ditching for the driveway, and the turn-around specifications.

This form would only be for houses. Shed approval would only rely on minutes for documentation.

6. Business for next month's agenda: Dean Nettlesheim, James Leuzinger. Comprehensive Plan joint meeting to be scheduled in late October, early November.
7. Adjournment; Gretchen moved to adjourn. Martha seconded. Motion passed 5-0.
Minutes submitted by Ruth Hansen Post: July 16th, 2019

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