

**TOWN OF PRIMROSE  
BOARD OF SUPERVISORS  
Minutes  
MONDAY, June 1st, 2020 – 8:00 pm  
8468 County Hwy A, Verona, WI 53593**

THIS MEETING WILL BE HELD BY TELECONFERENCE.

DIAL (978) 990-5000 Access Code 489-616 to attend.

1. Call to Order at 8:03pm. Dale Judd, Martha Gibson, Alex Elkins and Dave Garfoot were on the call.
2. Reading and approval of Board minutes of May 4th. Alex moved to approve the minutes. Martha seconded. Motion passed 3-0.
3. Treasurer's report and approval of bills.

Dave presented the Treasurer's report for May. Dave asked that the issue of whether the new MHFD building payment should come out of the set-aside or the general account be on next month's agenda. Dale asked that the \$312.09 PPA payment from State be spent on masks should we start open meetings. Alex moved to approve the treasurer's report and the masks expenditure. Martha seconded. Motion passed 3-0.

4. Public comments: Only agenda items may have action taken.
5. Mount Pleasant Cemetery and Leland Crimmins: Discussion and possible action regarding possible property damage and theft, parcel 0507-221-9730-8. Mr. Crimmins was not on the call. Dale explained the occurrence at the cemetery involving a tree limb. Martha stated that the limb, having fallen into the cemetery, belonged to the Town. In the future, if trees or limbs fall into the cemetery, the Town will call Mr. Crimmins and discuss it.
6. Jeremy & Teresa Lincicum: Discussion and possible action regarding an addition to the residence at 9137 County Rd G, parcel 0507-292-9200-4. Mr. Lincicum explained that they are taking a porch off the house and adding a deck and mudroom. Drawings provided showed that the addition falls within the current footprint almost entirely. Martha moved to approve the addition. Alex seconded. Motion passed 3-0.
7. Greg Dalbey: Discussion and possible action regarding a 20' x 24' greenhouse at 8904 County Road G, parcel 0507-072-9110-8. Mr. Dalbey was not on the call. Dale reported that the County surveyor had looked at the project and verified the property line. Martha said that the set-back requirement of 72' is further than usual due to the width of LaFollette Road or possibly due to the near

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intersection. Martha moved to approve the location of the greenhouse contingent on the survey results from the County verification of adequate set-back. Alex seconded. Motion passed 3-0.

8. James Leuzinger: Discussion and possible action regarding driveway and building site on County Road G, parcel 0507-084-8175-0.

Only 2 members of the Planning Commission had been able to view the site, due to COVID-19. All three of the Board members had viewed it.

Mr. Leuzinger went through each of 6 Exhibits:

Exhibit #1 shows that the centerline of the driveway complies with the LUP restriction against disturbing land over 25%.

Exhibit #2 is a color-coded document showing slopes in each area. The yellow areas are showing areas that are over 25%. None of the area of the new driveway are yellowed.

Alex questioned where the information is from. Mr. Leuzinger stated that it is from Weiser Engineering. Adam Wieser was on the call and stated that it is from Dane County and a LYDAR 2018 fly-over. The color was generated by the engineer in accordance with the LYDAR data.

Exhibit #3 shows the first driveway design and the new one. The new driveway is 30' to the NNE from the initial design and comes around behind the house instead of into the south face of the building. Alex had a concern that the construction of the ditch will create slopes that are too steep as they cut to create a 13% driveway. Mr. Wieser stated that 1.07 (6) of the Driveway Ordinance would allow 33% slopes on the driveway side banks. Mr. Wieser explained that the design includes a 14' minimum surface. Then 4' side banks will be on each side of the drive. Then beyond the ditch line it then continues at 1:3 or 33% to meet natural grade.

Dale asked if the engineer was willing to put his engineer's stamp confirming that the finished driveway was built to the plans presented. Mr. Wieser stated that due to survey requirements the additional costs would be at least \$2,500. Dale agreed that this would be an undue burden of expense to the landowner.

Dale made motion to approve James Leuzinger's drive and house site as shows on Exhibits #1 through #5. Alex seconded. Motion passed 3-0.

Mr. Leuzinger requested that Martha call the County Erosion control office to let them know of the Town approval.

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9. Discussion regarding the 2020 truck loan.

Dale explained that when the paperwork was complete late in 2019, it was set up as one lump sum for late in 2020 and then move forward with monthly payments in 2021.

Dawn Haag referred to December 5<sup>th</sup> minutes and the loan documents. She felt that monthly payments should be started in 2020. Dale and Dave explained that since the Town and the banker did not know when the truck would actually arrive, it had been most convenient to set one payment in 2020.

10. Discussion and possible action regarding adoption of Resolution 2020-01, authorizing the Town of Primrose to waive interest and penalties on property tax payment installments due on or after April 1, 2020.

Dave Garfoot explained that the purpose of this resolution is that because of financial hardships due to COVID-19, residents would not be assessed the interest or penalty fees that would otherwise be due to the County and to the Town if their property taxes were paid by October 1<sup>st</sup>, 2020. The base amount of the tax stays unchanged. People that have delinquent taxes from January would not be eligible for this extension. County settlement amounts will be sent to the Town in September if not sooner. As the Town does not have a large expenses between August and September there should not be a cash flow problem.

Martha moved to accept the Resolution adopt Resolution 2020-01. Alex seconded. Motion passed 3-0.

11. Discussion and possible action regarding agricultural buildings: Dan Rindy; Discussion and possible action regarding a shed for cattle at 306 Peerless Road, parcel 0507-362-8500-8.

Mr. Rindy explained that the new shed would be 83' east of the existing shed. Martha pointed out that the existing building and the new building hilltops. She questions whether that criteria applies to agricultural buildings. Mr. Rindy took exception to the rule against hill topping for barns.

Dale pointed out that the barn being on the hill above the well, house, and septic system that run-off may be a problem. Mr. Rindy stated that there would be zero erosion.

[Dale]\* pointed out that as a farming community the Town might value agricultural use over view-scape, especially in cases where no alternative site is available. Dale made

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motion to approve the Rindy 20' x 40' cattle shed, open to the south. Alex seconded. Motion passed 2-0. Martha abstained.

12. Driveway Inspections: Scott and Wendy Zahler; report of final inspection of driveway on parcel 0507- 082-9155-0.

Dale and Martha had looked at the driveway. Dale pointed out that they do not have a turn-around that is sufficient for emergency vehicles. Mr. Zahler stated that the turn-around would be completed when the house is completed. Alex explained that the Town had previously decided to only return bonds when the driveway is fully complete. Mr. Zahler agreed to notify the Town when it is complete.

13. Clerk's comments: none

14. Business for next month's agenda: MHFD building payment out of set-aside. Uniform assessment of agricultural land for fence lines, ponds, etc. not recreational. The July meeting is set to be teleconference. The Planning Commission should follow the same format as the Board to avoid confusion.

15. Adjournment at 9:50 pm. Alex moved to adjourn. Martha seconded. Motion passed 3-0.

Minutes submitted by Ruth Hansen

Post: June 2nd, 2020

\*amended and approved July 6<sup>th</sup>, 2020

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