

**TOWN OF PRIMROSE
BOARD OF SUPERVISORS
Minutes
MONDAY, January 4th, 2021 – 8:00 pm
8468 County Hwy A, Verona, WI 53593**

THIS MEETING HELD BY TELECONFERENCE.

1. Call to Order at 8:03pm. Dale Judd, Martha Gibson, Alex Elkins and Dave Garfoot were on the call.

2. Reading and approval of Board minutes of December 7th, 2020.

Martha moved to approve the minutes of December 7th. Alex seconded. Motion passed 3-0.

3. Treasurer's report and approval of bills.

Dave Garfoot presented the December 2020 Treasurer's report. December property tax payments will be reported on the January financial report to make it easier to see what the carry-over is for 2020-2021. He also reported that the loan payments for the new truck would begin to be monthly in January.

Alex moved to accept the treasurer's report. Martha seconded. Motion passed 3-0.

4. Discussion and possible action regarding tax payments and collections.

Dave Garfoot explained that our total tax collections up about 80,000 from last year. He also explained that when the County printed the Primrose tax bills, the School Tax Credit was not included, effectively raising the amount due. These amounts need to be refunded. If people paid only the first installment, the overpaid amount of the school tax credit will be refunded in the July payment. If people paid in full, they will be getting a refund in February. Dave said that 168 checks, totaling approximately \$84,000 will need to be written and sent after the February settlement is complete.

5. Budget vs. Actual for 2020.

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The Clerk presented the December 2020 Expense summary with out of budget amounts shown in yellow. She also showed a balanced summary that had funds shifted from one subcategory to the over-budgeted ones. The resulting total expenditures for each main category (Public Works, for example) remain unchanged. Martha moved to approve the shift of funds within each category as shown on the two sheets presented. Alex seconded. Motion passed 3-0.

6. Public comments: Only agenda items may have action taken.

7. 2021 Meeting Dates.

Martha asked to move the July 5th Board meeting to the 6th. Open Book should be 5-7pm.

8. Annual Road Inspection.

Dale reported that he and Mike are finding that some roads needing edge wedging. Not complete at this time.

9. Highway vehicles report.

Dale reported that the 2009 Peterbilt is back on the road and working well. Mike is still watching the oil level for a rise due to fuel infiltrating the system through the injectors.

Dale would like to take the 1989 Orange Peterbilt to Wisconsin Surplus as soon as possible. Dale asked for a motion to approve. Alex made the motion to take the Orange Peterbilt to auction. Martha seconded. Motion passed 3-0.

10. Discussion and possible action regarding agricultural buildings: none

11. Driveway Final Inspections: Zahler parcel.

Dale had inspected the driveway and found it to be level, wide, and with a good turn-around. Dale motion to return driveway bond. Martha seconded. Motion passed 3-0.

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Alex asked if, in the future, one person (perhaps Jerry Judd) could be in charge of driveway inspections.

12.Clerk's comments. Rural Mutual increase. Another check in February.

13.Business for next month's agenda: Road Inspection, procedure for elected official salary increase.

14.Adjournment at 9:02pm. Martha moved to adjourn. Alex seconded.
Motion passed 3-0.

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