

**TOWN OF PRIMROSE
PLANNING COMMISSION
Minutes
Monday, October 17th, 2022 – 7:30 pm
8468 County Hwy A, Verona, WI 53593**

1. Call to Order: Steve Flach called the meeting to order at 7:36pm. Also present were Martha Gibson, Lynn Pitman, and Jerry Judd (7:42).
2. Reading and approval of Planning Commission meeting minutes of September 19th, 2022. Martha moved to approve the minutes. Steve seconded. Motion passed 2-0. With one abstention.
3. Public Comments: none
4. Dan Dahlk: Discussion and possible action regarding approval of a residential driveway and building site on his 4-acre parcel on the corner of Oak Grove Road and County Highway G. Parcel 0507-093-8090-0.

Mr. Dahlk presented maps going back to 1987. They showed that the potential building sites and driveway locations have not been cropped. Martha asked them to draw a plan showing setbacks and possible building envelope. The western driveway is currently on the CSM, but they will reposition off of his father's parcel.

Martha felt that at this time there is a building site there, with no issues. When the buyers want to build, they will need bring their siting plan to the Town. Either driveway entrance from Oak Grove Road is acceptable, although the western one has a better distance from the intersection.

Martha moved that the Planning Commission recommend that the Town Board provide Mr. Dahlk with a letter confirming that the parcel does have a potential building site and driveway. Final building approval by the Town would be possible after presentation of a siting plan that adheres to the Land Use Plan; not in cropped land, with appropriate screening and building height to avoid hill-topping on the ridge. Jerry seconded. Motion passed 4-0.

5. Business for next month's agenda: Deer Creek rezone.
6. Adjournment; Martha moved to adjourn. Jerry seconded. Motion passed 4-0.

Minutes submitted by Ruth Hansen

Open Meetings Notice: If this meeting is attended by one or more members of a Township governmental body who are not members of the body identified in this notice, their attendance may create a quorum under Wisconsin Open Meetings Law; However, no formal action will be taken by any governmental body at the above stated meeting other than the body identified in this meeting notice.