

TOWN OF PRIMROSE
BOARD OF SUPERVISORS MEETING
Minutes
Tuesday, January 3rd, 2023, 7:30 pm
8468 County Hwy A, Verona, WI 53593

1. Call to Order: Dale called the meeting to order at 7:40 pm. Martha Gibson and Alex Elkins were also present.
2. Reading and approval of Board minutes of December 5TH, 2022.
Martha moved to approve the minutes. Alex seconded. Motion passed 3-0.
3. Treasurer's report and approval of bills.
Dave reported that tax collection already for 2022 already stands at \$942,245.91.
Dave presented the report with the note that the ending balance in the investment account is not a true reflection of carry-over, as some funds are being used to balance the 2022 budget.
Martha moved to approve the treasurer's report. Alex seconded. Motion passed 3-0.
4. Public comments: Only agenda items may have action taken.
Dawn Haag asked that the letter from Dave Cordray be made part of the minutes of the meeting in which it was presented. The Clerk agreed to do so.
5. Troy Kemp: Discussion and possible action regarding new garage build at 1654 Spring Rose Road. Parcel 0507-011-8580-0

Mr. Kemp was not present. Martha explained where he wanted the shed. Alex agreed that there was no problem with his location. Alex moved to approve the plan. Martha seconded. Motion passed 3-0.
6. Fil Sanna: Discussion and possible action regarding approval of a residential home site and driveway at 277 Brunson Road. Parcel 0507-352-8560-8

Alex asked if there were any slopes greater than 25% that would be disturbed during construction. Mr. Sanna explained that the new location is right next to (approximately 5 feet) the old garage and on a bench and is quite flat. The steep section is well behind the house site. All areas of disturbance are 12% or less.

Martha moved to approve the residential home site and drive. Alex seconded. Motion passed 3-0.

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7. Discussion regarding appointment of chairperson and members to the Planning Commission for terms March 2022 to March 2024.

Martha reported that Steve Flach has been acting chair since Gretchen Hayward left. Dale recommended that Steve Flach be Chair for the remainder of the term. He then reappointed of Martha Gibson and Lynn Pitman for the next 2 year term. Gretchen's replacement will likely be chosen after the Spring Election.

Dawn Haag noted that State Statute requires Planning Commission members terms be April to April, not March to March. Dale concurred and asked that the terms be stated as being from April 2022 = April 2024

Dawn had concerns about retro-active appointment. The Clerk presented a relevant portion of Chapter 17 of the Wisconsin State Statutes regarding vacancies in appointive town offices:

17.28 An officer who is appointed to fill a vacancy in an appointive office shall enter upon the duties of his or her office immediately upon qualification and shall hold office for the residue of the unexpired term, if any, and until his or her successor is appointed and qualifies unless removed in accordance with law.

The Clerk was unable to find any rule disallowing recording of votes of interim officers.

8. Discussion regarding State statute ruling regarding who may call special meetings and hearings.

Dale reported that the State Statutes show that the municipalities, county, or federal body can call a special meeting. Alex suggested that perhaps Martha could ask Jerry Duer of DCTA regarding this. She agreed to do so.

Bill Haack stated that he does not feel well represented by the Town of Primrose and would like to send his past letters of complaint to the County.

9. Discussion and possible action regarding Dane County Zoning amendment to CUP requirements. Alex sent an email to the County on December 12th. No reply was received. But the Town has voiced their opinion. Martha question turning the decision making over to a small, possibly uninformed, body instead of having the decisions made by the County and the Town. Alex suggested the Town take action on this. Martha moved to file a town action report supporting 2022-OA-044. Dale seconded. Motion passed 3-0.
10. Discussion and possible action regarding agricultural buildings: none
11. Clerk's comments: The Clerk presented the 4th quarter Budget vs Actual report. Several small categories were over-spent, but overall, each larger category (General

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Government, Public Safety, Public Works) were within budget. The overall budget spending for 2022 was at 89% of the 2022 Budget. Grants from Wisconsin Election Commission and American Relief Plan Act will cover election and IT overages.

12. Business for next month's agenda and other business: none as yet.
13. Adjournment Dale requested motion to adjourn at 8:54pm. Martha moved to adjourn. Alex seconded. Motion passed 3-0.

Minutes submitted by Ruth Hansen

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