

TOWN OF PRIMROSE
BOARD OF SUPERVISORS MEETING
Agenda
Monday, May 6th, 2024, 7:30 pm
8468 County Hwy A, Verona, WI 53593

1. Call to Order: Dale called the meeting to order at 7:48. Martha Gibson, Alex Elkins, Dave Garfoot and Vic Wahl were also present.

2. Reading and approval of Board minutes of April 1st, 2024.

Martha moved to approve the minutes. Alex seconded. Motion passed 3-0.

3. Treasurer's report and approval of bills.

Dave Garfoot presented the April statement of accounts. Martha moved to approve the report. Alex seconded. Motion passed 3-0.

4. Public comments: Only agenda items may have action taken. None.

5. Sven Roehrig: Discussion and possible action regarding rezoning of parcel 0507-323-8001-0 to residential and location of a driveway and building site.

Sven Roehrig and surveyor Daniel Talarczyk presented a second plan for the driveway. The required 35-foot radius to turn 180 degrees requires 70' of width. An extensive cut into 25% slopes would be required.

Mr. Talarczyk asked if the Town would be able to relax the 3-to-1 requirement to 2-to-1 for the side ditches. Alex and Martha felt that that might be an option. Daniel pointed out the erosion control would be significantly less of a problem with a slightly narrower overall width and a smaller excavation.

Dale asked Sven and Dan which driveway makes the most sense to them. They agreed that the original plan would be less disturbance. The Board agreed that while buildable, this second plan requires too much excavation of the already steep slope. They asked Mr. Roehrig to develop a third driveway plan closer to the original, but with an adjusted entry point off Highway G.

Alex felt that the third plan needs to be reconfigured with a 2 to 1 ditch slope and the entrance further to the south. The Board asked that a finished engineers report to be presented with that plan. Mr. Roehrig was also asked to send copies of the agricultural history of the parcel.

The PC was invited to attend the next board meeting.

6. Michael Losenegger: Discussion and possible action regarding moving an historic building from its current location at 8774 County Road G to 8766 County Road G, parcel 0507-043-8175-0.

Dale presented the plan as Mr. Losenegger was not available. Mr. Losenegger is interested in moving an 1866 log structure from Dave Rhiner's property to his own property. A concrete pad is already on the proposed site.

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Martha explained that, as the concrete pad is larger than the building footprint, one possibility is to move the building on the pad to meet the County 10-foot set back requirement from the existing lot line. Mr. Losenegger is also considering moving the lot line in order to situate the barn in a more advantageous location on the pad. Losenegger owns both sides of the lot line. The Board agreed that either way is approvable. Alex moved to approve the project with either of those two approaches. Martha seconded. Motion passed 3-0.

7. Discussion and possible action regarding reappointment of Planning Commission members.

Dale moved to reappoint Martha Gibson and Lynn Pitman to another term, ending April 30, 2027. Alex seconded. Motion passed 2-0. Martha abstained.

8. Discussion and possible action regarding items brought up at the Annual Meeting on April 16, 2024:

- 3rd-party audit of the Town finances for the years 2021, 2022 and 2023.
- Use of \$60,000 of ARPA funds as a down payment for a replacement for the 2009 Peterbilt truck.
- Engagement of Town Attorney.

Dale pointed out that all three of these items impact the Budget. These items were brought up at the Annual Meeting but were not on the agenda. They may be more appropriate on the agenda for the Budget Workshop. At this time, action on these items is at the Board's discretion.

He did not feel that it was money well spent to do the audit. If anyone has any problem with any finances, both the Town Treasurer and the Town Clerk will make records available to people.

Regarding use of \$60,000 of the ARPA funds, Dale pointed out that the New Glarus Fire truck will be about 1 million dollars, our portion is unknown at this time. The town truck expenditure should be considered in August-September budget time. Lead-time on a truck is now 32 months.

Dawn pointed out that debt service is on top of the levy. It would be an extra capital expense to keep the borrowing (debt service) down, therefore not lowering the 2025 levy.

Roger Snider stated that the ARPA funds have been used for several smaller items. He felt that people would like to see it put toward a larger ticket item.

Dawn stated that the financial statements are not complete and do not satisfy statute requirements. Dave Garfoot replied that he now includes each year's revenue, expenditures and indebtedness.

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9. Clerk's comments:

- ARIP deadlines
- 6' – 20' Culvert grant deadlines
- Lewis Road bridge update.

Agricultural Road Improvement Program; announcement of the second round schedule dates will be released after completion of first round, mid/late 2024.

6' to 20' Culverts; 4/15/24 was the deadline for the Town decision on inventory preparation, which has been completed. 12/11/2024 is the deadline for the inventory completion. 2026 Inspections need to be complete.

Lewis Road bridge update: WisDOT has indicated that we don't have to have public involvement meeting if we properly notify those that are affected by the project and the public. Therefore, Jewell Engineering is proposing to send out a project informational sheet to be sent out to property owners that are directly affected by the bridge reconstruction and road closure. They will also advertise the project in the local paper and we can put the informational sheet on the town website.

10. Business for next month's agenda and other business: Rohrig, Carey.

11. Adjournment at 8:59pm. Alex moved to adjourn. Martha seconded. Motion passed 3-0.

Minutes submitted by Ruth Hansen

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